

Tracy Memorial Library FY 2025 REVISED Operating Budget

Approved by the Library Board of Trustees 11/15/2023

	A	F	I	K	N	O	P	Q	R	S	T	U	V	W	X
1		FY 2019 Budget	FY 2019 Actual	FY 2020 Budget	FY 2020 Actual	FY 2021 Budget	FY 2021 Actual	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget	FY 2024 % change	FY 2025 Budget Proposal	FY 2025 % change
2	RECEIPTS														
3	Library Income														
4	Tracy Funds	14,000	15,021	15,000	18,845	15,000	14,600	18,000	16,715	20,000	19,063	16,000	-20.0%	23,000	43.8%
5	Fines/Fees	7,000	4,212	6,000	3,342	5,500	253	0	0	300	1	100	-66.7%	100	0.0%
6	Lost/Damaged Books/Refunds	2,000	2,310	3,000	889	3,000	1,966	3,000	918	3,000	912	3,000	0.0%	1,500	-50.0%
7	Gifts/Memorials	7,500	6,172	7,500	2,943	7,500	2,335	6,000	9,285	6,000	5,422	7,000	16.7%	7,000	0.0%
8	Non-Resident Fees	9,000	8,135	8,000	6,421	8,000	390	7,500	5,900	8,000	7,032	8,125	1.6%	8,125	0.0%
9	Copier/Printers	1,500	1,439	1,500	1,176	1,500	93	1,500	265	1,500	995	1,500	0.0%	1,500	0.0%
10	Grants											10,000		10,000	0.0%
11	Interest	30	156	50	81	100	12	100	11	100	11	50	-50.0%	50	0.0%
12	Total Library Income	41,030	37,444	41,050	33,697	40,600	19,648	36,100	33,094	38,900	33,436	45,775	17.7%	51,275	12.0%
13	Town Appropriation	525,070	525,070	537,100	537,100	565,650	565,650	562,000	562,000	584,480	584,480	635,338	8.7%	709,895	11.7%
14	Library Reserve Funds									44,301	44,301	42,448	-4.2%	25,000	-41.1%
15	TOTAL RECEIPTS	566,100	562,514	578,150	570,797	606,250	585,298	598,100	595,094	667,681	662,217	723,561	8.4%	786,170	8.7%
16															
17	DISBURSEMENTS														
18	Personnel														
19	Wages	322,000	313,888	334,900	318,299	369,300	282,666	333,300	343,215	359,597	340,970	379,866	5.6%	416,877	9.7%
20	Benefits	72,300	68,520	72,300	70,848	76,000	65,084	80,100	74,915	100,134	97,362	126,175	26.0%	140,243	11.1%
21	Compensation Adjustment													45,000	
22	Total	394,300	382,409	407,200	389,147	445,300	347,751	413,400	418,129	459,731	438,332	506,041	10.1%	602,120	19.0%
23	Books/Related Materials														
24	Books	33,000	30,264	33,000	23,376	33,000	26,345	30,000	24,706	30,000	28,455	27,000	-10.0%	26,219	-2.9%
25	Periodicals	4,700	5,386	5,000	4,612	5,000	2,194	5,000	5,005	3,500	5,500	5,000	42.9%	5,000	0.0%
26	Audio-Visual	15,500	9,273	15,500	10,225	14,000	12,355	14,000	14,628	9,500	17,428	5,500	-42.1%	5,500	0.0%
27	Downloadables											10,300		11,000	6.8%
28	Online Resources									7,500	2,164	2,700	-64.0%	2,781	3.0%
29	Total	53,200	44,923	53,500	38,213	52,000	40,894	49,000	44,339	50,500	53,547	50,500	0%	50,500	0%
30	Supplies														
31	Office/Library	5,000	4,173	5,000	3,018	4,500	7,168	4,500	4,907	4,500	4,155	4,950	10.0%	4,950	0.0%
32	Custodial	2,000	1,450	1,500	1,163	1,500	1,141	1,500	887	1,500	1,228	1,500	0.0%	1,500	0.0%
33	Postage/Shipping	500	323	500	503	400	675	400	436	500	708	500	0.0%	700	40.0%
34	Copier/Printers	3,300	4,222	3,500	2,357	3,700	1,891	3,700	2,042	3,700	4,346	3,700	0.0%	4,000	8.1%
35	Total	10,800	10,168	10,500	7,041	10,100	10,876	10,100	8,272	10,200	10,437	10,650	4%	11,150	5%

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36	Equipment														
37	New	1,000	501	1,000	775	1,000	7,412	1,000	495	1,500	7,952	1,500	0.0%	1,500	0.0%
38	Copier Lease	2,000	2,046	2,100	2,126	2,100	2,213	2,200	2,310	2,200	1,583	300	-86.4%	360	20.0%
39	Elevator Maint	3,000	3,274	3,500	3,435	3,500	3,949	3,700	3,673	4,000	4,642	4,120	3.0%	4,250	3.2%
40	IT Service	17,000	16,874	17,000	24,058	18,000	12,757	18,000	15,671	18,000	12,727	7,500	-58.3%	7,500	0.0%
41	IT Hardware/Software											12,500		12,500	0.0%
42	Alarm System	5,500	3,798	2,500	2,018	2,500	1,841	2,500	3,186	2,500	2,107	2,500	0.0%	2,575	3.0%
43	Total	28,500	26,492	26,100	32,412	27,100	28,172	27,400	25,335	28,200	29,011	28,420	0.8%	28,685	0.9%
44	Programs/Pub. Relations														
45	Adult	100	77	100	181	100	55	100	25	100	245	100	0.0%	500	400.0%
46	Children	1,400	1,566	1,400	264	1,400	375	1,400	297	1,400	947	1,400	0.0%	1,000	-28.6%
47	Marketing/Promotions									4,000	2,936	4,000	0.0%	3,000	-25.0%
48	Total	1,500	1,643	1,500	445	1,500	430	1,500	321	5,500	4,127	5,500	0.0%	4,500	-18.2%
49	Maintenance														
50	Fuel	5,000	6,002	6,500	5,453	6,500	3,631	6,000	9,559	6,500	7,413	7,000	7.7%	7,725	10.4%
51	Electric	11,000	12,400	12,000	10,963	12,000	13,284	12,000	17,021	13,000	14,336	18,000	38.5%	17,000	-5.6%
52	Telephone	2,700	2,582	2,700	2,700	2,700	2,950	2,700	3,036	3,000	2,720	3,000	0.0%	3,000	0.0%
53	Cable	1,400	1,330	1,400	1,351	1,400	1,464	1,500	1,374	1,500	1,334	1,500	0.0%	1,500	0.0%
54	Water	750	590	750	719	750	629	750	609	750	914	750	0.0%	1,000	33.3%
55	Sewer	1,000	662	1,000	432	1,000	1,016	750	322	1,000	845	1,000	0.0%	1,000	0.0%
56	Insurance	8,400	9,085	8,400	7,889	8,400	7,621	8,400	7,237	8,400	7,922	8,400	0.0%	8,400	0.0%
57	Repairs/Upkeep	30,000	9,277	30,000	30,740	20,000	11,031	25,000	14,951	25,000	13,915	25,000	0.0%	15,000	-40.0%
58	HVAC									5,000	3,425	5,000	0.0%	5,000	0.0%
59	Grounds	4,500	5,471	4,500	3,432	5,000	4,710	4,500	4,823	5,000	9,205	5,000	0.0%	5,000	0.0%
60	Cleaning	1,000	5,600	1,000	2,713	1,000	20,920	24,000	20,800	22,000	21,716	24,500	11.4%	10,500	-57.1%
61	Total	65,750	52,998	68,250	66,392	58,750	67,255	85,600	79,733	91,150	83,746	99,150	8.8%	75,125	-24.2%
62	Travel & Dues														
63	Prof. Dues	350	295	300	330	300	325	300	639	500	696	800	60.0%	850	6.3%
64	Prof. Meetings	3,000	3,101	2,000	424	3,000	49	3,000	577	3,000	2,767	4,000	33.3%	4,000	0.0%
65	Prof. Mileage	800	600	800	270	800	0	800	457	800	749	800	0.0%	840	5.0%
66	Trustee Expense	900	675	900	764	900	18,739	800	1,210	10,900	10,362	11,000	0.9%	2,500	-77.3%
67	Total	5,050	4,671	4,000	1,788	5,000	19,113	4,900	2,883	15,200	14,574	16,600	9.2%	8,190	-50.7%
68	Other														
69	Audit	3,000	2,580	3,000	2,580	3,000	2,580	2,700	2,886	2,700	2,724	2,700	0.0%	2,900	7.4%
70	Bookkeeping & Minutes	2,500	1,770	2,600	2,023	2,000	3,267	2,000	2,336	3,000	2,539	3,000	0.0%	2,000	-33.3%
71	Special Projects	1,500	1,525	1,500	983	1,500	1,275	1,500	3,434	1,500	100	1,000	-33.3%	1,000	0.0%
72	Total	7,000	5,875	7,100	5,586	6,500	7,122	6,200.00	8,656	7,200.00	5,363	6,700.00	-6.9%	5,900.00	-11.9%
73															
74	Returned to Town (Lapsed Appropriation)				37,126		44,037								
75	TOTAL DISBURSEMENTS	566,100	529,179	578,150	578,150	606,250	565,650	598,100	587,668	667,681	639,138	723,561	8.4%	786,170	8.7%