



TOWN OF NEW LONDON, NEW HAMPSHIRE

375 MAIN STREET • NEW LONDON, NH 03257 • WWW.NL-NH.COM

PLANNING BOARD APPROVED MEETING MINUTES September 13, 2011

PRESENT: Tom Cottrill (Chair), Tina Helm (Selectmen's Representative), Emma Crane (Conservation Commission Representative), Michele Holton, Paul Gorman (Secretary) and Peter Stanley (Planning & Zoning Board Administrator)

NOT PRESENT: Jeff Hollinger (Vice-Chair) John Tilley, Deirdre Sheerr-Gross (Alternate), Michael Doheny (Alternate)

Chair Cottrill called the meeting to order at 7:00pm.

Approval of Minutes

IT WAS MOVED (Paul Gorman) AND SECONDED (Emma Crane) to approve the minutes of July 26, 2011, as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

There were not enough members present to approve the August 9, 2011 minutes.

Master Plan Work Session:

Land Use Chapter

Page 1 – Mr. Stanley thought the third paragraph down, included a sentence that was awkward and too long. "The existing land use..." sentence should use the word "reflect" instead of "report." To break up the sentence to make it shorter, Mr. Gorman suggested adding a period after the word "potential." Mr. Stanley changed the word "and" to "An" to complete the sentence.

Page 4 – Chair Cottrill said he added a hyphen in the heading of Table 3-4.

Mr. Stanley added that in the table, the first column for year 2010 should be an "8" and then zeroes should fill in the other categories.

Page 5 – Table 3-6 includes "Lakes and Ponds" and the text reads "Identifiable water bodies." Chair Cottrill thought it would be clearer to add into the text "(lakes and ponds)" after the words "identifiable water bodies."

Page 6 – Mr. Gorman said that enrollment at Colby-Sawyer has increased since the 1990's, not the 1980's. This was a valid statement and so would be changed.

Page 7 – Chair Cottrill asked if a larger version of the map could be made available at the Town office. Mr. Stanley said that they could get one, but one was not readily available at the office. He noted that it would cost about \$50 to have one of them made up should they need one for a hearing.

Page 8 - Emerging land use patterns. Chair Cottrill said that it should read "Access to..." And "This is one factor that could support more potential for commercial development..." The sentence following this one should be removed.

Chair Cottrill brought attention to the sentence that started: “Another emerging trend...” He commented that the trend was not new. Instead, they should include windmills, solar panels, etc. Mr. Stanley suggested “other emerging trends include solar and geothermal energy sources.”

Page 11 – Mr. Stanley thought that the wording regarding new developments should read: “Appearance of new developments should not degrade the rural character of the community.” Additionally, the third bullet down should include the words: “...utilize water, sewer and other utility networks.”

Page 12 – Recommendations “re-zoning” and “of” those areas deemed viable. Village sized lots “those lots be serviced”...

Implementation Chapter

This was Mr. McCrory’s compilation of what they had reviewed and amended at an earlier meeting. The order of chapters was fine, and there was no prioritization. No one felt that prioritization was necessary and that the list should be left as-is. Chair Cottrill suggested taking out the word “prioritization” in the sub-heading and anywhere else it was mentioned.

Chair Cottrill wondered if the last sentence of the opening paragraph was it necessary. Ms. Helm said that the sentence tells others reading the document that the Town will take action. It was suggested to adjust the text to say that the Town would “follow statutory requirements.”

Chair Cottrill wondered if it should be noted that the recommendations should be presented with the description: “recommendation (not in any particular order).” Mr. Gorman and Mr. Stanley suggested: “In no particular order, not ranked.” Ms. Helm suggested removing “priority” from the recommendations in the sub heading. The table heading should say “chapter recommendations and implementation plan recommendations.”

Ms. Crane noticed that on page 1, the word “priority” was in the first paragraph and should be removed.

Mr. Gorman asked if the implementation plan would turn into a work plan. Mr. Stanley said this was the first time they would be using an implementation plan but he thought that is what it would turn into. It should be put into action by the Planning Board once the Master Plan is adopted. They should also review the plan each year to get up-to-date on where they are and where they need to go.

Update from Mr. McCrory, UVRPC

Mr. McCrory said that they received from Office of Energy Planning (OEP) a grant to instruct operators on energy efficiency practices, program and facility management to protect water supplies. He has talked to Rob at water treatment plant and looking to make team to work on this. In parallel, the RPC will also be focusing on Lake Sunapee towns, including Springfield, New London, Newbury, and Sunapee to look at broader policy issues that will relate to water quality. A meeting will be on September 28th from 4-7pm to kick off the work sessions. The Planning Board and the Board of Selectmen are invited to participate. It will be held at the Lake Sunapee Protective Association (LSPA) office building. Mr. McCrory said that he would send an email notice to Kim Hallquist and Peter Stanley as a reminder.

Mr. McCrory also noted that the OEP has no budget this year for their usual semi-annual training conference. So, the RPC will be hosting a local session for Planning Boards in the region. This training will be held in October and will be modeled after the OEP program from the past.

CIP

Mr. Stanley said that an email would be sent to the Department Heads the next morning. There would be just a few changes in the highway department budget that need to be looked at. Closure of the lagoons is impending and money needs to be put into capital reserves for it.

Department Heads would meet with the CIP subcommittee on either October 4th or 6th at 7pm at the Town Office. There would be two non-voting members of the Budget Committee attending these meetings: John Wilson and Jim Wheeler have volunteered to participate in this capacity. There would also be three people from the Planning Board present. Chair Cottrill would be one of the three and an email would go out to the rest of the Planning Board to see who was interested in attending. Mr. Stanley would be there as well.

Meetings would be held October 18th to discuss the outcome of the earlier meetings. If needed, a second meeting would be held on October 20th. Both of these meetings would be held at 7pm at the Town Office. After the committee concludes its work, the CIP plan will be presented to the PB for approval, then passed forward to the Selectmen.

Budget

Mr. Stanley wasn't sure where the Planning Board would end up. He was not anticipating a lot of business. There were several line items that could be reduced fairly significantly which would result in a 10% drop in the overall Planning Board budget.

IT WAS MOVED (Paul Gorman) AND SECONDED (Emma Crane) to adjourn the meeting of September 13, 2011. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 8:00pm.

Respectfully submitted,

Kristy Heath, Recording Secretary
Town of New London