

September 8, 2023

Board of Selectmen  
Town of New London, NH  
375 Main Street  
New London, NH 03257

Dear Select Board members,

On August 29, 2023, Tracy Memorial Library closed its doors temporarily to address a potentially dangerous air quality situation in the building.

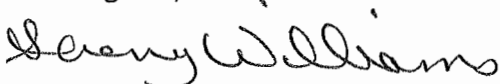
During the closure, staff access to the building is voluntary. The time that staff spend in the building is strictly limited to minimize health risks.

Air and surface sample testing was conducted on September 7 by RPF Environmental Testing and Consulting Services. Processing and analysis of the test samples has been expedited. The Library expects to receive a report on test results by September 12. The report will help guide the Director and Board as they plan next steps.

At an emergency meeting of the Board of Trustees on August 30, Board members voted to authorize the expenditure of up to \$30,000 to cover deep cleaning of some HVAC units and ducts, indoor air quality and mold testing, and investigation of the source of a strong odor near the old main entrance. All work to be funded through the Tracy Memorial Library Building Maintenance Capital Reserve Fund, if possible.

The Library Board of Trustees requests that the Board of Selectmen approve the withdrawal of \$30,000.00 from the Tracy Memorial Library Building Maintenance Capital Reserve Fund.

Best regards,



Sherry Williams

Chair, Tracy Memorial Library Board of Trustees