



TOWN OF
NEW LONDON, NEW HAMPSHIRE

375 MAIN STREET • NEW LONDON, NH 03257 • WWW.NL-NH.COM

**CONDITIONAL USE PERMIT (CUP) APPLICATION
FOR AN ATTACHED ACCESSORY DWELLING UNIT (ADU)
SUBJECT TO PLANNING BOARD REVIEW AND APPROVAL**

Property Address: _____

Tax Map and Lot Number: _____

Owner's Name: _____

Agent's Name (Acting on behalf of the owner, if applicable): _____

Please submit:

- ✓ See attached separate page -General Contact Information.
- ✓ Completed Conditional Use Permit Application signed by the owner/agent.
- ✓ Written statement indicating the applicant's intent and or purpose for the creation of the ADU.
- ✓ Abutters per RSA 672:3 and RSA 676:4 (d) (1), and abutters within two-hundred (200) feet
- ✓ Fees (\$100)
- ✓ Information showing compliance with water supply and sewer/septic requirements.
- ✓ Plan drawn to scale. Indicate on the plan, the scale- for example 1 inch equals 20 feet. Minimum plan size (11 x 17 inches). If a larger paper plan is submitted, please also send a pdf file to the Planning & Zoning Administrator. Plan to include all details:
 - Setbacks
 - Label bedroom(s), kitchen and bathroom; entrance(s) and exit (s); and connecting interior door
 - Exterior dimensions
 - Total square footage of ADU unit
 - Show all off-street parking- label parking spaces
 - Label the domicile of the property owner

By signing this application, I/We acknowledge and grant permission for the Town of New London staff to access the property for review and inspection; that I am authorized to sign the application on behalf of any and all property owners of this property; that the information submitted for review included in this application is true and accurate; and that I have submitted the required information per the provisions of the New London Zoning Ordinance pertaining to an Accessory Dwelling Unit (ADU) for review by the Planning Board. I understand that the ADU unit will be provided a separate 9-1-1 address.

Owner/Agent Signature: _____

Date Signed: _____

**Town of New London, NH
General Contact Information
To be submitted with Planning Board
Conditional Use Permit - Accessory Dwelling Unit Application**

Owner's Name: _____	
Street Address: _____	
City, State & Zip: _____	
Telephone/Cell #: _____	
Email Address: _____	
<hr style="border: 1px solid black;"/>	
Agent's Name (IF APPLICABLE): _____	
Street Address: _____	
City, State & Zip: _____	
Telephone/Cell #: _____	
Email Address: _____	

<p>I/We (property owners) _____ of the land located at _____, New London, N.H. do hereby authorize (Agent's name) _____ of _____ to serve as my/our Agent for the application submitted to the Town of New London.</p> <p>Owner's Signature: _____</p> <p>Date: _____</p>

TOWN OF NEW LONDON
CONDITIONAL USE PERMIT (CUP) – FOR AN ATTACHED ACCESSORY DWELLING UNIT (ADU)

The Planning Board may grant a Conditional Use permit to allow an attached ADU per the following provisions of the New London Zoning Ordinance, as amended March 14, 2017. The full text of the Zoning Ordinance is available on the Town's website, and or you can purchase or review a copy of the Zoning Ordinance in the Town Office.

18. Accessory Dwelling Unit

1. Purpose: The purpose and intent of an Accessory Dwelling Unit is to address the need and desire for more diverse, independent and affordable housing. These units will improve the inventory of smaller housing without significantly altering the rural character of the community.
2. Definition of ADU: A residential living unit that is within or attached to a Single-Family Dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.
3. Administration: This section is enacted pursuant to RSA 674: 71 to 73 and the Planning Board shall have exclusive authority for the administration of this section of the ordinance, including granting of a Conditional Use Permit and the adoption of regulations implementing the provisions of this section of the ordinance.
4. Creation of an Accessory Dwelling Unit in accordance with the provisions of this section is permitted through a Conditional Use Permit administered by the Planning Board.
 - i. A Conditional Use Permit Application shall contain the following:
 - a. A complete application for review that addresses all requirements of this article and any article referenced within
 - b. A written statement indicating the applicants intent and/or purpose for the creation of the Accessory Dwelling Unit
 - c. List and mailing address of all abutters and the applicant
 - d. Fees for notifying abutters and the applicant
 - e. Written requests for waivers from any of the requirements or standards
5. Accessory Dwelling Units (ADU) shall conform with the following:
 - i. Only one ADU per Single-Family Dwelling
 - ii. To the fullest extent permitted by law, (i) there shall be no conveyance of an Accessory Dwelling Unit separate from the principal Dwelling unit, (ii) the Accessory Dwelling Unit shall not have ownership separate from the owner of the Lot on which the principal Dwelling unit is located, and (iii) the Lot and the Structure containing the Accessory Dwelling Unit shall not be converted to a condominium or any other form of legal ownership distinct from the ownership of the principal Dwelling unit.
 - iii. All applicable setbacks shall be met
 - iv. An ADU shall have a separate 9-1-1 address
 - v. One of the dwellings shall be the domicile of the property owner
 - vi. An ADU shall have independent sleeping, cooking and sanitation facilities (bedroom, kitchen and bathroom)
 - vii. An ADU shall have no more than two bedrooms
 - viii. An ADU shall not exceed 1,000 square feet
 - ix. An ADU shall conform to the requirements of a Single- Family Dwelling including provisions for water supply and sewage disposal meeting the requirements of this ordinance and applicable state regulations
 - x. Off street parking shall be provided; one space per bedroom
 - a. Garage space(s) meet this requirement
 - b. Off street parking shall not be within the front yard setback
 - xi. Attached Accessory Dwelling Units:
 - a. Shall have entrances/exits facing the side or rear property lines
 - b. Shall have an interior door connecting the units
 - c. Shall not be considered an additional Dwelling Unit for the purposes of determining minimum lot size or density