

## Town of New London

**To:** Board of Selectmen

**From:** Ashley Seybold, Town Administrator

**Date:** April 23, 2026

**Subject:** Request for Capital Reserve Funds from Computer Capital Reserve

I am writing to request your approval for a withdrawal from the Computer Capital Reserve Fund in the amount of \$9,962. \$3,494 to be used for the purchase of a replacement PC and mugshot module for fingerprinting. These require an upgrade which were purchased 6 years ago. \$3,925 to replace two laptops that are at the end of life, and \$2,543 for a replacement UPS battery backup for the server at the Police Station.

**Total withdrawal: \$9,962**

**Current Fund Balance: \$41,000**

**Balance After Withdrawal: \$31,038**

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Please let me know if you need any additional details or supporting documentation. I appreciate your consideration and respectfully request approval of this capital reserve withdrawal.

Best regards,

Ashley Seybold

Town Administrator