



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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CIP Committee

Regular Meeting
Minutes

September 1, 2021 – 9:00 AM

Attendance: Paul Vance, Emily Campbell, Paul Gorman & Peter Bianchi

Absent: Lyndsay Harkins

Others Present: Adam Ricker, Crystal Schimpf, Eula Kozma, Steve Solomon

1. **Call to Order** –

Chair Gorman called the meeting to order at 8:30. The meeting began with introductions of the committee and attendees from the Library. Following the introductions Mr. Gorman explained that the objective of meeting with each department is to review their proposed projects to be included in the CIP and have a better understanding of the numbers. He asked the Library Director, Crystal Schimpf, to walk the Committee through the projects.

Ms. Schimpf explained that when she started as the Director in June, she inherited much of the information from her predecessor and that her Board of Trustees has been extremely helpful in getting her up to speed on the renovation needs. She explained that the costs associated with the projects were based on previous estimates, most of which had been provided by a Board member who was an architect.

Ms. Schimpf explained that the roof of the building is undergoing a repair and replacement that would continue into FY 2023. There have been several repairs made to the roof but that a more comprehensive approach was needed to remedy the leaks. She continued to explain the interior renovations that are planned for FY 2023-25. The renovations include replacement of the interior carpet which currently dates to 1991, updated and refinishing the bathrooms and kitchen, repainting the interior, and updating the furnishings. These projects would be broken up into three fiscal years to reduce the financial impacts. Once the interior renovations were completed, the plan then shifts focus to exterior projects in FY 2026, 2027 and 2029 when they plan to repave the parking area, paint the exterior, and rebuild the stone walls.

Ms. Schimpf told the Committee that the Board of Trustees intends to undertake a strategic planning process in FY 2023 that would analyze the needs of the community and help to steer the organization in the coming years.

Chair Gorman encouraged the group to make the strategic planning process and priority as it will help to determine the priorities of other areas. In relation to this plan, the Strategic Plan may identify activities that would require capital outlay to undertake. The Strategic Plan would also help to identify the amount that needs to be dedicated to the capital reserve.

2. **Future Meeting Dates:** September 2 at 9:00 in the Sydney Crook Meeting Room.

Motion to Adjourn