



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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CIP Committee

Regular Meeting

Minutes

August 18, 2021 – 9:00 AM

Attendance: Paul Vance, Emily Campbell, Paul Gorman & Peter Bianchi

Absent: Lyndsay Harkins

Others Present: Kimberly Hallquist & Adam Ricker

1. **Call to Order** –

Chair Gorman called the meeting to order at 8:30. He began by explaining that the objective of the meeting was to go through the submittals from the Departments and Committees and determine whether the CIP Committee needed to meet with them or if they were comfortable with what had been presented. Following these decisions, the Committee would define a schedule for the week of August 30th for the one-on-one meetings.

The Committee began with discussing the Police Department. Mr. Bianchi asked if the land acquisition and planning estimates were in addition to the first line item for the renovation/construction of the station. Mr. Ricker advised that these were good questions for the Police Chief but that his understanding was that the planning/land acquisition line was in addition to the actual expense of renovation/construction. The question was also raised if the record digitizing should be considered a capital expense or part of the annual budget. The group decided that it was important to meet with the Police Chief to discuss the submittal.

The Committee moved on to discuss the Tracy Library. Due to proposed renovations, the Committee thought it would be beneficial to meet with the Library Director at the Library to see the facility and what they have planned. The Committee asked that Department Heads be prepared to share the basis for the figures they presented. Are the numbers based on actual quotes and how recently were the quotes obtained?

The Public Works Department (including Sewer) was discussed, and the Committee decided that meeting with the Director was necessary and that they would prefer to meet at the Public Works Garage so that they can see some of the equipment that is slated for replacement in the coming years.

The group discussed the difference between the CIP and the Capital Reserve funds. Ms. Hallquist explained that the CIP is the document that educates the process in determining how much money to set aside through Capital Reserve but that the CIP itself is not a funding document, it is a planning tool.

The Committee determined they would like to invite the Fire Department and New London Springfield Water Precinct to meet with them, as well. They decided that it was not necessary to hold individual meetings with the Town Administrator or the Conservation Commission as their requests were straight forward.

Mr. Ricker will reach out to Department Heads to coordinate the schedule. The Committee wishes to target the mornings of 9/1 and 9/2 for the meetings. The Library and Department of Public Works would be invited for one hour each and Police, Fire and Water Precinct would be given 30-minute time slots. Mr. Ricker said that either he or Ms. Hallquist would be in touch with the dates of their next meeting once he had confirmed the Department Heads' availabilities.

2. **Future Meeting Dates:** The week of August 30, exact dates, and times to be confirmed ASAP.

Motion to Adjourn