

CHECKLIST FOR REGISTRATION & TITLE PROCEDURES FOR NEW RESIDENTS FROM OUT OF STATE

Before you bring in your paperwork, please read all the info below then follow the checklists based on your type of transaction. Most motor vehicle registrations are processed at the town clerk level. There are a few exceptions that require finishing the process at the state DMV. If you have any questions, call us at 603-526-1244 or email TCTC@NewLondon.nh.gov

New residents need to prove of residency showing your physical address not your PO Box (renter's lease, utility bill, phone bill, insurance card or bill, bank letter or statement).

New residents have **60 days** to obtain a New Hampshire driver's license & register their motor vehicles. Driver's licenses are obtained through the Department of Motor Vehicles (DMV). The two closest DMV locations to New London are:

- Newport DMV (20 North Main Street – approximately 30 minutes away)
- Concord DMV (23 Hazen Drive – approximately 40 minutes away.)

Make an appointment online: <https://www.dmv.nh.gov/>

Also, new residents need to fill out our [Declaration of Residency Form](#).

Seasonal Residents whose primary address is elsewhere must fill out a [Nonresident Affidavit](#).

****ALL owners** must be in person & present their driver's license when titling to sign the title application for the change of state.

Decide which plates you want. Go to: www.dmv.nh.gov/vehicles-boats-or-titles/plate-types
Please note costs associated with each plate type.

Note: Required forms can be found online <https://newlondon.nh.gov/reg> or at our office.

Payments accepted are cash, check or credit card (plus 2.99% convenience fee, \$2.50 min).

*Please make payable to "Town of New London" not to the State of NH.

___ [DMV Record Change Request Form](#) (one per person)

___ Out of state title (original)

___ Current out of state registration (original)

___ If lienholder or lessor holds the title, please provide the following information:

- ✓ Date of original purchase _____ & mileage when purchased _____
- ✓ Status at purchase: New ___ or Used ___
- ✓ Model trim details(i.e.: XL, SL, crew cab, ex long bed, 5.0L) _____
- ✓ Lienholder's title department info &/or Lessor info (if applicable): _____

Vehicles Older Than 1999 Model – [Exempt Vehicles](#)

___ Current out of state registration (original) or [VIN Verification Form](#)

___ Model trim details(i.e.: XL, SL, crew cab, ex long bed, 5.0L) _____

___ Bill of Sale - your proof of ownership

___ Gross Vehicle Weight Rate with liquids _____ Original Retail List Price at new _____