

CHECKLIST FOR REGISTRATION & TITLE PROCEDURES FOR NH RESIDENTS & SEASONAL RESIDENTS

Before you bring in your paperwork, please read all the info below then follow the checklists based on your type of transaction. If you have any questions, please don't hesitate to reach out to us at 603-526-1244.

****ALL owners** must be present in person & present their driver's license when titling to sign the title application for the change in ownership. Also, if new to New London, please fill out a [DMV Record Change Request Form](#) (one per person).

Seasonal Residents whose primary address is elsewhere must fill out a [Nonresident Affidavit](#).

If you want to transfer your plates, include your original current registration (no photocopies) not your plates. **NOTE:** You can only transfer credits if the primary driver remains the same.

Decide which plates you want. Go to: www.dmv.nh.gov/vehicles-boats-or-titles/plate-types Please note costs associated with each plate type. Check plate availability for [vanity plates](#).

Note: Required forms can be found online <https://newlondon.nh.gov/reg> or at our office.

Payments accepted are cash, check or credit card (plus 2.99% convenience fee, \$2.50 min).

*Please make payable to "Town of New London".

NH Dealership Purchase

___ NH Dealership Certificate of Origin or Title Application. If NOT typed on the CTA, please get the gross vehicle weight rating _____ & manufacturer's suggested retail price _____ & number of cylinders _____ (these can be found on dealership window sticker)
___ Model trim details (i.e.: XL, SL, crew cab, ex long bed, 5.0L) _____

Private Sale or Out of State Dealer

___ Original title with necessary information below filled in by seller & signed by all parties:

- ✓ Buyer information
- ✓ Date of Sale
- ✓ Odometer reading
- ✓ Seller signature & Buyer signature

___ [Bill of Sale \(see requirements\)](#) & Lienholder info (if applicable). _____

___ Model trim details(i.e.: XL, SL, crew cab, ex long bed, 5.0L) _____

Vehicles Older Than 1999 Model

___ [Bill of Sale \(see requirements\)](#) - your proof of ownership

___ Previous owners NH registration **OR** [VIN Verification Form](#) signed off by authorized agent

___ Model trim details(i.e.: XL, SL, crew cab, ex long bed, 5.0L) _____

___ Gross Vehicle Weight (with fluids) _____

___ Original retail list price at new _____