



*Town of New London*  
*Public Works Department*

375 Main Street  
New London, NH 03257



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MEMORANDUM

TO: The Board of Selectmen / Budget Committee  
Kim Hallquist, Town Administrator

FROM: Robert Harrington, Public Works Director

RE: FY 2025 Budget Update

DATE: January 10, 2024

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I would like to make one change to my previously submitted budget request and also give you additional information on the part-time wages line. Both are in the Highway Wages category.

**HIGHWAY ADMINISTRATION:**

**Part Time Wages 01-4311-600-120**

This line item is used primarily for hiring part time summer help, which has been difficult to fill the last few years. I would like to maintain the same amount of \$ 8,000.00, which would be enough to cover one part-time person for the summer.

This past summer, 2023 proved to be difficult trying to get projects done. Between vacations and inclement weather, we did not get all our planned projects finished. A prime example of a project that was not completed was manhole covers on Gould Rd. We had a snowplow during a storm hit a manhole cover we had intended to pave around. We did several around town, but just ran out of time. The result is that the plow was totaled. We were fortunate that the employee was not injured nor was the truck damaged. Having this extra help during the summer months would go towards having the ability to get more projects done providing we can fill this position.

**Overtime wages 01-4311-600-140**

This line item is not only used for plowing and sanding, this also gets used for other storm events or sometimes just to finish up a project. In the spring, early mornings when traffic is less and parking is sparse we will sweep Main Street. If we have an employee on vacation during a storm event, and that individual is an equipment operator it can create more overtime. The amount of overtime would be increased due to the need for the operator to travel and move equipment to several locations throughout town.

That being said, I looked through my budget notes and definitely made a mistake on numbers after looking at the average O/T rate for 2023 and dividing cost for 2023 by that rate. After looking at average hours and an average O/T rate for 2025. I have come up with a corrected reduced amount of \$ 49,000. Taking \$ 20,500 off of the \$ 69,500, which was the amount that was previously requested.