

**Building and Facilities Committee**  
**Record of 9-30-21; Syd Crook Room**

Members Present: Beasley, Cardillo, Hoglund, Bowers, Sherman; Cannon; Cross  
The meeting was called to order at 6:30 p.m.

*1. Approval of Minutes*

The record of the previous meeting of September 16, 2021, were reviewed by the Committee and were then approved unanimously.

*2. Reports*

*Whipple Hall Subcommittee:* Phil Sherman reported that Rip Cross had attended a walk-through of Whipple with two of the three parties who are interested in submitting a bid for the AV system. Some good questions were raised, and Dennis Mires will issue clarifications to the bid request. There were no parties at the optional walk-through for the wall sound panels. Bids are to be submitted by Wednesday, October 6, 2021; and bidders are required to hold their price for 30 days.

*CIP:* Bob Bowers discussed the CIP Report which was approved by the Subcommittee on September 24, and by the Planning Board on September 28, 2021. It is scheduled for a public hearing at the Planning Board on October 12, 2021.

*3. Old Business*

The Chair reported on the upcoming public forums on Town priorities. He reviewed with the Committee the revised Executive Summary he will be presenting, and asked for input. He is still awaiting the information he has requested from departments and participants. He followed up his original request after receiving a response from Phil Sherman, but no response from any of the others for two weeks. He has still received no response to that second request. He has now followed up with Kim Hallquist, Town Administrator, asking for her assistance in getting this information. She will be meeting with Town Department heads in the coming week, and he is hopeful he will receive responses subsequent to that meeting. The Committee requested that the Chair ask the Selectmen if they have ideas on how to move this forward in time for the Community Forums at their meeting scheduled for Monday, October 18, 2021, if he has not by then received all the responses requested.

*4. Other items to come before the Committee.*

None.

5. *Action Items*

*(from 4-1-21; 4-15-21; 5-20-21)*

- A. Peter Hogle to (1) discuss with Bob Harrington his thoughts on needs and solutions related to the DPW/transfer station, and to gather the relevant information and facts for future discussions with Mr. Harrington and the Committee; (2) confer with Bob Harrington, Mike Williams, and Phil Sherman to establish meetings and discussions to analyze facilities management issues; and (3) meet with Bob Harrington to review possible changes at the transfer station to accommodate current needs. **Ongoing.**

The next meeting will be Thursday, October 21, 2021, at 6:30 p.m., in the Syd Crook Room of the Academy Building.

The meeting adjourned by unanimous consent at 7:45 p.m.

Respectfully submitted,  
Colin Beasley, Chair