

Building and Facilities Committee
Minutes of 6-17-21; Zoom

Members Present: Bowers, Cross, Sherman, Cardillo, Hoglund, Beasley, Bianchi, Cannon

The meeting was called to order at 6:30 p.m. The roll was called, and each member present stated that no one else was in the room with that member.

1. Approval of Minutes

The minutes of the previous meeting of May 27, 2021, were reviewed by the Committee and were then approved unanimously.

2. Reports

The Chair reported on the Town Meeting. He then noted that as stated at the meeting on May 27, 2021, he will be stepping down as Chair as of the end of this meeting. Therefore, the election of a new Chair will take place under Other Items on the agenda.

3. Old Business

a. *Priorities*

The Chair asked Colin Beasley to lead the discussion as he has been developing the report on priorities. There ensued a discussion of the priorities and the report that will be finalized for presentation to the Selectmen. It was suggested that the Report should reference the Committee's Charter as the source for its preparation. It was also noted that each member should be sure to have read the Master Plan for next meeting's discussion. The Chair will send each of those documents to the Committee. There were some suggestions on the substance and format which were discussed, and Colin will incorporate those suggestions into next week's review.

4. Other items to come before the Committee.

A new Chair will need to be elected, and the Chair called for nominations. Joe Cardillo nominated Colin Beasley to be Chair, it was seconded, and after some discussion, with Colin's agreement to serve, Colin was elected Chair of the Committee.

5. Action Items

(from 4-1-21)

- A. Peter Hoglund to discuss with Bob Harrington his thoughts on needs and solutions related to the DPW/transfer station, and to gather the relevant information and facts for future discussions with Mr. Harrington and the Committee. **Ongoing.**

(4-15-21)

- B. Peter Hoglund to confer with Bob Harrington, Mike Williams, and Phil Sherman to establish meetings and discussions to analyze facilities software issues. **Ongoing.**

(5-6-21)

- C. Colin Beasley to add the conclusions of the Committee regarding the Academy Building/EMC space to the draft priorities report. **Done.**

(5-20-21)

- D. Peter Hoglund to meet with Bob Harrington, John Manaras, and Bob Brown to review possible changes at the transfer station to accommodate current needs. **In process.**

(present)

- E. All Committee members to review the current Master Plan prior to the next meeting on June 24, 2021.
- F. Bob Bowers to send the Committee Charter and the Town link to the Master Plan. **Done during the meeting of 6-17-21.**
- G. Colin Beasley to make changes to the Priorities Report for discussion at the next meeting.

The next meeting will be on Thursday, June 24th at Whipple Hall. There will be no meeting July 1, 2021. The committee will meet thereafter on Thursday, July 8, 2021, at 6:30 p.m., in Whipple Hall.

The meeting adjourned by unanimous consent at 8:17 p.m.

Respectfully submitted,
Colin Beasley, Chair