



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN MEETING MINUTES September 4, 2018 6:00 PM

### PRESENT:

Nancy Rollins, Chairman  
G. William Helm, Jr., Selectman  
Janet Kidder, Selectman  
Kim Hallquist, Town Administrator  
Wendy Johnson, Finance Officer

### ALSO PRESENT:

W. Michael Todd, Moderator	Linda Nicklos, Town Clerk
Suzanne Jesseman, Ballot Clerk	Tina Helm, Ballot Clerk
Celeste Cook, Supervisor of the Checklist	Phyllis Piotrow, Budget Committee Member
Maryann McEnrue, New London Resident	Thomas McCue, New London Resident
Minette McQueeney, <i>Intertown Record</i>	

Chair Rollins called the meeting to order at 6:00 PM.

### Primary Election Prep

Michael Todd attended the meeting to discuss upcoming election preparation. He distributed a list of names of individuals that have served as inspectors of the election (also known as ballot clerks). They are up for reappointment and many of them have several years of experience. The state of New Hampshire has outlined specific guidelines and Mr. Todd would like to track these reappointment dates more carefully than they have in the past and ensure they have more accurate data moving forward. Several people have been to the training offered by the Secretary of State office on election procedures. Mr. Todd stressed that those that haven't been to the training won't be allowed to sit at the ballot clerk table.

Mr. Todd asked that the Selectmen approve these appointments for two years; the appointees will be sworn in on Election Day. The appointment date will be 8/1/2018 (as specified in the statute) and will be valid for two years.

**IT WAS MOVED (Bill Helm) AND SECONDED (Janet Kidder) to approve the list of 34 people. THE MOTION WAS APPROVED UNANIMOUSLY.**

Chair Rollins asked if the process for absentee voting was clear and if there are any changes that voters should be made aware of. Mr. Todd stated yes, and the people processing them will be clear on the process. Absentee voters can now receive assistance with voting and there is now curbside voting. An election official will be summoned and can provide a curbside voter with an absentee ballot. It will be processed and treated as an absentee ballot. Mr. Todd will research what the specifications are around curbside voting.

Chair Rollins stated the voters should be made aware of these changes. She suggested advertising in the *Shopper* but it is now too late to do so. This information could be distributed via email and posted on the town website. It could also be broadcasted on WNTK. Mr. Todd will work on this.

Phyllis Piotrow has concerns about the town website and voting information. She stated it isn't evident where to find information about registration, voting and elections. She suggested that the information should be on the left side where all of the departments are listed. If voting is to be encouraged, it would be helpful if this was easier to find. Linda Nicklos agreed.

Mr. Todd informed the Board that a new Supervisor of the Checklist was elected at town meeting; she is unable to attend the election on September 11, 2018 and the statute requires members of the supervisor of the checklist to be present at elections. As the Moderator, Mr. Todd has the authority to appoint someone to be there in her absence so he has appointed Arlene Marshall to serve as the third inspector.

### **Buker Study**

The Harriman report will be deferred to the next meeting as they were not able to prepare their presentation due to technical difficulties at their office.

### **Public Comment – None**

### **Town Administrators Report**

Ms. Hallquist provided the following report:

- The final sewer lagoon that was filled in decades ago has been officially closed, under the supervision of State DES. The town is now awaiting the test results of the material that was excavated from the lagoon.
- The Academy Building sprinkler system work began today. The parking lot will need to be closed until the work is completed, September 10-12, 2018 so they can cut into the driveway to lay pipe. Ms. Hallquist will ask the church to see if employees can park there to leave more parking available on Main Street. This will be advertised on the radio and signs will be posted.

### **Committee Meetings & Reports**

#### Recreation Department

Selectman Kidder reported that the Recreation Commission met today.

- The return of the pumpkin people contest will start October 1<sup>st</sup> and will end on October 31<sup>st</sup>.
- The flag football program is full.
- There will be another Chad Denning walk to school day and Mr. Blewitt will coordinate this with Colby Sawyer College, the Police Department and the school.
- The haunted Halloween walk and trick or treating will be on Saturday, October 27, 2018.
- Village Sports will be closing for the winter. They will give Mr. Blewitt the skates they have and he will have those available for rent in the warming hut.
- The Chili Fest will be at the Historical Society on October 19, 2018.
- Senior trips and lunches are being planned.
- Mr. Blewitt has purchased four new metal picnic tables, three paddle boards, three kayaks and six paddles. This was all purchased with revolving fund money.

- A resident approached the recreation commission regarding pickle ball. The group has been using the gym at the Elementary School but this is no longer allowed. There is currently no location available to accommodate this request.

### Planning Board

Selectman Kidder reported that the Planning Board met on August 21, 2018. There were tree cutting applications and the hearing for the subdivision of the Senior Living facility was postponed. Continuum presented their final site plan review which was accepted.

### Solid Waste Committee

Selectman Helm reported that the Solid Waste committee met on August 23, 2018. He will provide a report at the next meeting on September 17, 2018.

### **Meeting Minutes**

It was noted that the animal blessing is scheduled to be held on the town green and not Whipple Hall. With that change, **IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to approve the minutes from the August 20th meeting. THE MINUTES WERE APPROVED.**

### **Upcoming Meetings & Special Events**

- Next Regular Selectmen's Meeting – Monday, September 17<sup>th</sup> – 6:00 PM
- Planning Board – Tuesday, September 11<sup>th</sup> – 7:15 PM
- Zoning Board of Adjustment – Tuesday, September 18<sup>th</sup> – 6:30 PM
- Conservation Commission – Wednesday, September 19<sup>th</sup> – 8:30 AM
- Planning Board – Tuesday, September 25<sup>th</sup> – 6:30 PM
- Joint NL/Sunapee Sewer Mtg. – Thursday, September 27<sup>th</sup> – 5:30 PM

### **Items to be signed**

- Accounts Payable Voucher
- Payroll Authorization Voucher
- Tax Abatement
- Yield Tax on Timber Cut (3)
- Applications for Veteran Tax Credit (3)
- September birthdays cards
- Applications To Use Town Property
  - ✓ Sydney Crook Conf. Rm. – On Wednesday, September 12<sup>th</sup> from 5pm – 7:30pm for a focus group for Norris Cotton Cancer Center by Dartmouth College.
  - ✓ Town Common/Bandstand – On Sunday, September 16<sup>th</sup> from 1:45pm – 4pm for fall recruiting round-up by Cub Scout Pack 71.
  - ✓ Whipple Hall – On Saturday, November 17<sup>th</sup> from 5pm – 10pm for a Patrick Ross concert by Center for the Arts.
  - ✓ Whipple Hall – On 2019 Fridays, 1/4, 2/1, 3/1, 5/3, 7/5 (plus town green), 8/2, 9/6, 10/4, 11/1, 12/6 from 4pm – 9pm for First Fridays Community Events & Thursday, 2/28 for a rehearsal by Center for the Arts.

## **Applications Approved &/or Denied**

### Temporary Event/Sale Permits

- Patrick Ross concert by Center for the Arts, at Whipple Town Hall, on Saturday, November 17, 2018 from 5pm – 10pm. APPROVED
- 2019 Friday community events by Center for the Arts, at Whipple Town Hall, on Fridays, from 4pm – 9pm. APPROVED
- Annual meeting for Little Sunapee Protective Assoc., at Whipple Town Hall, on Saturday, July 6, 2019 from 8:30am to noon. APPROVED

### Sign Permits

- Permanent Sign – Little Brother Burgers, 420 Main Street, TM 055-044-000. APPROVED

### Building Permits

- Calerin LLC (Spring Ledge Farm), 37 Main Street, TM 073-053-000. Set up a 30x144 high tunnel (greenhouse). BP 18-067 APPROVED 8-23-18
- Justin & Erin Garzia, Andover Road, TM 098-009-000. Construct 40x36 barn. BP 18-069 APPROVED 8-22-18
- Donald & Susan Cox, 165 Everett Park, TM 073-027-000. Renovate kitchen. BP 18-072 APPROVED 8-23-18
- Susan Schweizer Trust, 813 Little Sunapee Road, TM 032-001-000. BP 18-075 Build 6x8 shed (After the Fact). DENIED 8-22-18
- Susan Schweizer Trust, 813 Little Sunapee Road, TM 032-001-000. BP 18-076 Build outdoor shower (ATF). DENIED 8-22-18
- Christopher Guimond, 910 Lakeshore Drive, TM 064-016-000. ADU above garage. BP 18-078 APPROVED 8-21-18
- David & Judith Danielsen, 87 Woodland Trace, TM 094-004-000. Add Garage w/storage, mudroom, side porch, convert existing garage to living area & interior demolitions. BP 18-079 APPROVED 8-22-18
- David Demers, 586 Bunker Road, TM 076-032-000. Create ADU in finished basement (add kitchen-ATF). BP 18-081 APPROVED 8-23-18
- Calerin LLC (Spring Ledge Farm), 37 Main Street, TM 073-053-0000. Demo & remove 20x25 shed/greenhouse. BP 18-085 APPROVED 9-4-18

**IT WAS MOVED (Bill Helm) AND SECONDED (Janet Kidder) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting was adjourned at 6:39 PM.

Respectfully submitted,

Trina Dawson, Recording Secretary  
Town of New London