

Building and Facilities Committee
Record of 9-16-21; Syd Crook Room

Members Present: Beasley, Cardillo, Hogle, Bowers, Sherman;

Absent: Cannon; Cross

The meeting was called to order at 6:30 p.m.

1. Approval of Minutes

The record of the previous meeting of September 2, 2021, were reviewed by the Committee and were then approved unanimously.

2. Reports

Whipple Hall Subcommittee: Phil Sherman reported that the specs for the Whipple Hall work should be ready next week, and they will proceed to then put out the work out to bid

Peter Hogle reported that he will be meeting with Bob Harrington about steps to take on setting up the facilities management process, and hopes to include in that discussion what may be needed for engineering work at the transfer station.

The Chair notified the Committee the Peter Bianchi had resigned. He then asked Bob Bowers to represent the Committee at the upcoming CIP meeting. Mr. Bowers agreed to do so.

3. Old Business

The Chair reported on the upcoming public forums on Town priorities. He reviewed with the Committee the Executive Summary he will be presenting, which he will be sending to the Selectmen this coming week. He then went over the proposed presentation to be made at the Community Forums. He is awaiting some information he has requested from departments and participants.

4. Other items to come before the Committee.

None.

5. Action Items

(from 4-1-21)

- A. Peter Hogle to discuss with Bob Harrington his thoughts on needs and solutions related to the DPW/transfer station, and to gather the relevant information and facts for future discussions with Mr. Harrington and the Committee. **Ongoing.**

(4-15-21)

- B. Peter Hoglund to confer with Bob Harrington, Mike Williams, and Phil Sherman to establish meetings and discussions to analyze facilities software issues. **Ongoing.**

(5-20-21)

- C. Peter Hoglund to meet with Bob Harrington, John Manaras, and Bob Brown to review possible changes at the transfer station to accommodate current needs. **Ongoing.**

(9-2-21)

- D. The Chair to update the spreadsheet proposed for the Community Forum introduction section to map more closely to the page proposed for the Master Plan. **Done.**
- E. Phil Sherman and Rip Cross to meet to establish estimates of costs for those items recommended in the BFC Investment Report. **Ongoing.**
- F. Bob Bowers to forward to the Committee the spread sheets prepared by Department Heads and submitted to the CIP.

The next meeting will be Thursday, September 30, 2021, at 6:30 p.m., in the Syd Crook Room of the Academy Building.

The meeting adjourned by unanimous consent at 8:10 p.m.

Respectfully submitted,
Colin Beasley, Chair