



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN MEETING MINUTES September 13, 2021 6:00 PM

### PRESENT:

Nancy Rollins, Selectman  
Janet Kidder, Selectman  
Kim Hallquist, Town Administrator

### ALSO PRESENT:

Police Chief Cobb  
Nancy Marashio, New London resident  
Janet Haines, New London resident  
Bob Bowers, Building & Facility Committee  
Colin Beasley, Building & Facility Committee Chair

In the absence of Chairman Cannon, Selectman Rollins called the meeting to order at 6:00 PM.

### **Sheri Cote, Recreation Commission – Outing Club Appropriation**

Ms. Cote explained that she was there on behalf of the entire Recreation Commission to let the Board know that the Recreation Commission is in support of the request by the Outing Club (OC) for the \$40,000 appropriation, they have complied with everything the Recreation Commission asked of them and are working very hard to bring programming to the town. Ms. Cote noted that she is the new representative to the OC Board, and she understands what happens behind the scenes all of the work it takes to put on programs; she noted that they had a terrific summer, and the fall has been even more successful with the youth soccer programs, concluding that they are doing a phenomenal job. She noted that she doesn't have information on winter programming yet but expects that when the OC presents to the Board at their next meeting, there will be more information available then. She noted that at the meeting there was discussion of adult programming, they know that that programming is important as well and they are working on it. Ms. Cote explained that the OC and Recreation Commission understands the importance of keeping the lines of communication open to make sure that programs are implemented to benefit the entire community. Ms. Cote concluded by noting that the OC is doing a great job for the town.

Selectman Kidder asked is Ms. Cote had any attendance figures from the programs put on by the OC. Ms. Cote noted that she did not, but she could go back to Pete Smith and get them for the Board.

Selectman Kidder asked that the Outing Club provide information to respond to the following questions:

- Attendance numbers of the summer programs and how many were New London residents?
- Seeking funding from other towns – has it been successful?
- Did they have programs that involved beaches, and if so, were beaches in other towns used as well as Elkins and Bucklin?
- Did they hire a director yet?
  - Ms. Cote noted that a director has not been hired yet, but they have some excellent candidates and hope to have the new director in place in October.

- One of their members was to join the Recreation Commission – will that happen?

Selectmen Kidder noted that before she could vote to release the funds, she would need information on the points raised above. Selectman Rollins noted that a vote on the funds would not be taken until additional information from the OC was received. She noted that she would also like a summary on the summer beach programs, and assessment on how it went, from the Recreation Commission and the status of hiring a Recreation Director; she would like a report out from the Outing Club and the Recreation Commission.

Release of the \$40,000 will be considered once the requested information is submitted.

### **Public Comment**

Nancy Marashio addressed the Board to inform them that she is working with non-partisan groups including Open Democracy NH, League of Women Voters NH, ACLU NH, Granite State Progress and Kent Street Coalition that seeks that a fair non-partisan redistricting map be drawn for NH. A House Redistricting Committee is holding a public hearing on tomorrow that will include Merrimack districts. She informed the Board that based on New London's population, it should be assigned one state representative exclusively for New London; currently New London does not have an exclusive representative, the town has two representatives that also represent Newbury. Ms. Marashio asked the Board to consider writing a letter to the House Special Committee on Redistricting to ask that New London be assigned the exclusive State Rep that it should have. The Board noted that before they would write such a letter, they would like to hear from Representatives Karen Ebel and Dan Wolf.

### **Theft of Funds from Town of Peterborough via Fraudulent E-mails**

Ms. Hallquist reported that when news broke about the Town of Peterborough loss of \$2.3 million dollars due to fraudulent emails, she called a meeting with Finance Officer Lynn Lewis, Treasurer Steve Theroux and IT Officer Mike Williams to discuss ways to avoid a similar situation in New London. The town currently does very few electronic transfers to pay bills, if a payee would like payment quickly, they are invited to come to the town office to pick up the check, an electronic transfer would not be used. For the past few years the County payment of \$3 million dollars has been made electronically; in an abundance of caution the town will cease paying electronically and return to hand delivering it on the due date. There are a few payments that must be made electronically like payroll and state retirement, but those payment amounts are in one bank account, not the main account of the town, so any loss would be limited to the amount of those payments. School payments have always been made by check and that will continue. Ms. Hallquist also pointed out that improvements in computer security and staff training by IT Officer Mike Williams further safeguards the towns assets. She concluded by noting that while no business or organization can be 100% safe from theft via computer systems, the administration of the town is aware of the problem and will continue to be vigilant.

### **Town Administrators Report**

Ms. Hallquist provided the following report:

- The next meeting will include representatives from Eversource to address issues raised by Mag Francis at an earlier meeting. Also attending the next meeting will be the Outing Club with an update of their programming.
- Research has been completed on clickers for use at the Community Forums on October 23<sup>rd</sup> and 25<sup>th</sup>. We still need to locate an A/V person to provide microphones and video services; the person who provides services for Town Meeting is not available.

- The first Budget Committee meeting of the FY2023 budget season was held last week; they would like to continue with the joint budget review. The Board agreed. A draft budget review schedule was submitted to the Board and will be posted once it is finalized.

### **Committee Meetings & Reports**

Selectman Kidder noted that she attended the Budget Committee and gave the Selectmen's Report and let them know that she felt that joint meetings would be good to continue for the upcoming budget. Selectman Rollins agreed.

### **Meeting Minutes**

**IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to approve the minutes of the August 2, 2021 and September 1, 2021 meetings. THE MINUTES WERE APPROVED.**

### **Upcoming Meetings & Special Events**

- Planning Board-Tuesday, September 14, 2021 @ 6:30pm-Whipple Hall
- Conservation Commission-Wednesday, September 15, 2021 @ 8:30am-Syd Crook
- CIP Committee-Wednesday, September 15, 2021 @ 8:30am-Whipple Hall
- Master Plan Committee-Thursday, September 16, 2021 @ 8:30am-Whipple Hall
- Energy Subcommittee-Thursday, September 16, 2021 @8:30am-Syd Crook
- Building and Facilities Committee-Thursday, September 16, 2021 @6:30pm-Syd Crook
- CIP Committee-Wednesday, September 22, 2021 @ 8:30am-Syd Crook

### **Items to be signed:**

- Accounts Payable Voucher
- Town Use Application (5)
- Yield Tax Levy
- Birthday Cards

### **Applications Approved &/or Denied**

#### Sign Permits – approved

- Temporary Sign - New London Garden Club, TM 084-007-0-0-0. Advertising for the Garden Club Flower Show w/dates. Approved. 9/3/2021.

#### Building Permits-approved

- Robin Mead, TM 043-013-0-0-0. Build new SFR 4000 sq ft. BP 21-084. Approved. 8/16/2021.
- Matthew & Linda Colgan, TM 089-016-0-0-0. Build 9x18 extension on existing canopy, to be greenhouse. BP 21-105. Approved. 8/18/2021
- William Dickman & Janet Lines, TM 085-009-0-0-0. Build 10x12 shed and tile bathroom. BP 21-106. Approved. 8/18/2021.
- GNC NH Trust 2015, TM 078-024-0-0-0. Install a solar battery system. BP 21-099. Approved. 8/18/2021.
- 177 Poor Road Realty Trust, TM 090-002-0-0-0. Demo existing garage, rebuild 51x30 2 story garage w/exercise room. BP 21-092. Approved. 8/18/2021.
- Craig & Gail Williamson, TM 051-018-0-0-0. Renovation & installation of solar. BP 21-101. Approved. 8/18/2021.

- Shelby Blunt Trust, TM 091-011-0-0-0. 660 sq ft addition and renovation. BP 21-102. Approved. 8/18/2021.
- Colby Sawyer College, TM 085-034-0-0-0. Build tool storage unit. BP 21-104. Approved. 8/18/2021.
- 92 MPR, LLC, TM 045-008-0-0-0. Build SFR w/garage 4738 sq ft. BP 21-081. Approved. 8/20/2021.
- Elaine Rudnick Trust, TM 091-016-0-0-0. Build a 38x26 garage. BP 21-082. Approved. 8/20/2021.
- William & Pamela Spear, TM 112-010-0-0-0. Finishing existing unfinished 2<sup>nd</sup> story. BP 21-107. Approved. 8/23/2021.
- Samuel & Lauren Chadwick, TM 110-017-0-0-0. Build 192 sq ft addition & add 2<sup>nd</sup> story. BP 21-103. Approved. 8/23/2021.
- Guy Stearns, TM 049-021-0-0-0. Repair foundation wall. BP 21-085. Approved 9/3/2021.
- Lawrence Rupp, TM 095-001-0-0-0. Install metal roof on house & garage, vinyl on garage. BP 21-110. Approved. 9/3/2021.
- Paul & Susan Snow, TM 129-001-0-0-0. Build 24x28 shed attached to existing shed by roof. BP 21-109. Approved. 9/3/2021.
- Robert Hechtel Trust, TM 059-024-0-0-0. Demolish pool, pool house, decking & walkway. BP 21-111. Approved 9/9/2021.
- James & Katlyn MacKenna, TM 059-018-0-0-0. Build 14x20 shed. BP 21-113. Approved 9/9/2021.
- Lisa & Scott Rynne, TM 077-017-0-0-0. Build 26x32 garage with loft. BP 21-112. Approved 9/9/2021.

Temporary Event/Sale Permits-approved

- Antique Tractor and One Lunger Day. Saturday, October 2, 2021. 91 Pleasant St TM 073-084-0-0-0. Approved.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to enter into a nonpublic session pursuant to RSA 91-A:3, II (a): the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.**

Roll call vote: Kidder: Yes; Rollins: Yes

The Board entered nonpublic session at 6:35 PM.

The Board reentered the public session at 6:46 PM.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to seal the nonpublic session meeting minutes. THE MOTION WAS APPROVED UNANIMOUSLY.**

**IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 6:51 PM.

Respectfully submitted,

Kimberly Hallquist

Town Administrator  
Town of New London