

## **Board of Firewards...Meeting Minutes**

### **Monday, July 3, 2017**

The meeting was called to order at 4:35pm at the Fire House. Members attending included: Steve Ensign, Pete Lauridsen, Doug Lyon and John Ryan. Others attending: Chief Jason Lyon

The minutes of the May 11th meeting were reviewed and approved. Discussion items for today's meeting follow:

General activity calls now exceed 400 year-to-date. The last few weeks have been quite busy, with grass fires, accidents and a drowning in Lake Sunapee where our dive team assisted with the recovery. The annual Hospital Day Open House will take place on Saturday, August 5th. The 'Fiscal Year End June 30, 2017' revealed a positive balance variance of less than \$2,000.

Other Items: The July 4th fireworks were reviewed, with no issues...The issue of the house in Elkins is still unresolved, but contact with the owner remains open...There is nothing new to report regarding dispatch and communications...and...The integration of the new full-time firefighter continues to go well.

The ordering of and pre-paying for the new fire truck has been reviewed with the Selectmen and Town Counsel. The cost savings to pre-pay will be supported by a Performance Bond in favor of the Town. This item is expected to be on the Selectmen's Agenda for July 10th.

The Town is in the new Budget Year (Fiscal 2018) and new salary adjustments will now be in place. All proposed department budgets are due to the Selectmen's Office by early September and the Budget Committee plans to hold their second organizational meeting before the end of September. Chief Lyon plans to review his preliminary budget at the next meeting of the Board of Firewards.

The time for the 'Annual Evaluation' of the Fire Chief is at hand and it is the responsibility of the Chief Fireward to initiate that process on behalf of the Board of Firewards. The next meeting of the Board of Firewards will be held on Monday, August 7th at 4:30pm at the Fire House.

Minutes Recorded and Prepared By:  
Stephen W. Ensign, Chief Fireward