

Building and Facilities Committee
Minutes of 7-29-21; Whipple Hall

Members Present: Beasley, Cross, Bianchi, Cannon Bowers, Sherman;

Absent: Cardillo, Hogle

The meeting was called to order at 6:30 p.m.

1. Approval of Minutes

The minutes of the previous meeting of July 22, 2021, were reviewed by the Committee and were then approved unanimously.

2. Reports

Academy Building: Peter Bianchi reported that he had spoken with Will Kidder about meeting with the Subcommittee, and he will be setting that up.

The Chair reported that the Selectmen are changing their schedule to the first and third Monday of every month, and that their next meeting will be Monday, August 2, 2021, when they will take up the Committee's recommendations related to Priorities A and B. At that meeting he will request that the Selectmen take action on each of those Priorities; that they establish a process for collecting any necessary information for decision-making (*e.g.*, costs associated with specific Priorities at Whipple Hall); and, establish who will oversee that process and how it will be carried out.

The Committee concluded that all actions should have a date certain for completion attached to them and asked the Chair to include this in his remarks to the Selectmen. The Chair will go through the Priority A and B requests in the Investments Report with the Selectmen, asking for a decision and defined action on each. He will also request appropriate authorization from the Selectmen for any defined actions they request of the Committee for the gathering of additional information.

The Chair then reported that he has developed a spread sheet of all the items proposed by both the CIP and this Committee and will go through that with Nancy Rollins and Paul Gorman at their next meeting.

3. Old Business

None.

4. Other items to come before the Committee.

None.

5. Action Items

(from 4-1-21)

- A. Peter Hoglund to discuss with Bob Harrington his thoughts on needs and solutions related to the DPW/transfer station, and to gather the relevant information and facts for future discussions with Mr. Harrington and the Committee. **Ongoing.**

(4-15-21)

- B. Peter Hoglund to confer with Bob Harrington, Mike Williams, and Phil Sherman to establish meetings and discussions to analyze facilities software issues. **Ongoing.**

(5-20-21)

- C. Peter Hoglund to meet with Bob Harrington, John Manaras, and Bob Brown to review possible changes at the transfer station to accommodate current needs. **Ongoing.**

(present)

- D. The Chair to forward to the Selectmen the Whipple Hall Subcommittee Report. **Done.**
- E. Peter Bianchi will contact Will Kidder about meeting to see what is working in his process and what might require more attention and discussion. **Done.**

The next meeting will be set by the Chair, and he will notify the Committee of the date, which will be a Thursday, at 6:30 p.m., in the Syd Crook Room of the Academy Building.

The meeting adjourned by unanimous consent at 8:30 p.m.

Respectfully submitted,
Colin Beasley, Chair