



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN MEETING MINUTES

July 1, 2019  
6:00 PM

### **PRESENT:**

Nancy Rollins, Chairman  
Janet Kidder, Selectman  
John Cannon, Selectman  
Kim Hallquist, Town Administrator  
Wendy Johnson, Finance Officer

### **ALSO PRESENT:**

Steve Ensign, New London Resident  
Bob Bowers, Building and Facilities Committee Chair  
Bob Harrington, Public Works Director

Selectman Rollins called the meeting to order at 6:00 PM.

### **Bob Bowers, Buildings & Facilities Committee: Update**

Bob Bowers attended the meeting to provide an update on behalf of the Buildings and Facilities Committee.

The Committee sent a recommendation to the Board of Selectmen to begin to look at the archiving of records system to see what the space needs are. Chair Rollins asked if Jim Perkins had given the Buildings and Facilities committee any recommendations or suggestions regarding archives and storage/space needs. Mr. Perkins stated the Archives committee has a proposal for a records retention policy that needs to be tweaked. This policy will need to be presented to the Selectmen for approval.

The Building and Facilities Committee has met with the Fire Department, the Library and Archives. They will meet with Kim Hallquist and Linda Nicklos on July 18, 2019 and with the Department of Public Works on July 25, 2019. After that they will address Buker Building and Police Department issues.

The Building and Facilities Committee is organizing all of their findings in a binder that includes their process and meeting minutes in order to track their efforts.

Mr. Bowers noted that the Committee will not meet this week, and thus will not provide an update at the next Board of Selectmen's meeting as there won't be much for him to update them on at that point.

### **Public Comment - None**

### **Brookside Drive Culvert RFP**

Kim Hallquist reported bid requests went out for the second Brookside Drive culvert and only one response was received. The question for the Board is whether they want to only go with one response or go out to bid again at a different time to try to get more bids. The one bid that was received was

from a reputable company that is well qualified to do the job, but was significantly higher than the budget estimate, so there is a question where the additional funds would come from. The town could go out again for bids in January for work to be done in the spring but there is the risk that they could be even higher. Getting more than one quote provides a better idea of whether it is a good price.

Public Works Director Bob Harrington stated the bid could be higher because contractors are very busy right now and the culvert itself has gone up in price. Regardless, he didn't expect it to be so high.

Selectman Kidder asked if replacing the culvert is urgent. Mr. Harrington stated the culvert is red listed but it doesn't have to be done this summer. It isn't in danger of collapsing at this point. Engineering and permitting is complete. Selectmen Kidder would prefer to put it out for bid again in February. All were in agreement.

### **Appointments to Zoning Board, Conservation Commission, Solid Waste Committee**

There are still some outstanding reappointments for term endings for the Zoning Board and Conservation Commission. The Solid Waste committee doesn't have term endings but there was one person who expressed interest in joining and there is no set number of members on that committee.

**Zoning Board of Adjustment** – Doug Lyon's term ends in 2019. Mr. Lyon has indicated he would like to be reappointed. The Selectmen were in agreement to reappoint Mr. Lyon.

**Conservation Commission** – Bob Brown and Michael Gelcius have terms ending in 2019 and both would like to be reappointed. The Selectmen were in agreement to reappoint Mr. Brown and Mr. Gelcius.

**Solid Waste Committee** – The Selectmen agreed to appoint Gerry Gold to the Solid Waste Committee.

### **Old Business Updates**

Selectman Kidder provided the following updates:

**Park and Ride** – Selectman Kidder, Executive Councilor Mike Cryans, Police Chief Ed Andersen, Lieutenant Emily Cobb and Dartmouth Coach Director Woody Blunt met to discuss the possibility of increasing the size of the Park and Ride. Mike Cryans will submit a request for additional funds for this. They propose that adding 50 spaces will be adequate.

They also discussed having a porta potty at the Park and Ride. It would be placed next to the shed since it is a level area. The DOT would need to approve this so Kim Hallquist will start that process. The town would be responsible for the monthly rental of the porta potty.

**Landscaping at Electrical Boxes** - Selectman Kidder reviewed the estimate for landscaping at the electrical boxes and feels it is much too high. She recommends leaving them as is for now. They have been painted green and blend in.

**Whipple Hall Sound System** - Selectman Kidder stated that the Master Plan charrettes were recently held at Whipple Hall and it was very hard to hear during the sessions. She would like to explore getting an adequate sound system. Chair Rollins suggested also looking into suspended noise deafening sound panels.

Kim Hallquist stated no decision has been made with regards to chairs. Dianne Bottari had been researching options so Ms. Hallquist will bring those quotes for the Selectmen to review.

**Recycle Bins** – Selectman Kidder would like to get recycle bins for the town common. Kim Hallquist had previously spoken with Recreation Director, Scott Blewitt about this so he may already be looking into it. Bob Harrington will follow up with Mr. Blewitt.

**School Renovation** – Chair Rollins asked if the school renovation project had started. Steve Ensign (a neighbor of the property) stated, yes, he has seen dumpsters out back and it appears a lot of work is going on inside.

### **New Business**

#### **Acceptance of \$4,000 donation to Recreation Department for day camp scholarships from the Frank M. Barnard Foundation**

**IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to officially accept the \$4,000 donation for day camp scholarships from the Frank M. Barnard Foundation. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### **Proposal from Arch Weathers Historic Sashworks for repair of Whipple Town Hall Windows**

Selectman Kidder informed the Board that she asked Arch Weathers to submit a proposal to fix the windows in Whipple. This would be to repair the windows with chains instead of ropes, with a heavier weight system. It will allow the windows to be opened and closed safely. The windows will need to be removed as well as some of the molding around them. The cost is \$8,250, most of which is due to labor. Selectman Kidder reported that if it is approved it can be done this summer and would take approximately three days.

**IT WAS MOVED (Nancy Rollins) AND SECONDED (John Cannon) to accept the proposal of \$8,250 from Arch Weathers Historic Sashworks to repair Whipple Town Hall windows. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### **Request to place memorial bench at picnic area at Elkins beach**

A request has been made by Don Preissler to place a memorial bench at Elkins Beach in memory of his late wife, Louise Richards Preissler. Bob Harrington suggested that if the Board agrees to allow the bench, it could replace an existing non-memorial bench to make space.

**IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to grant the request for a memorial bench at Elkins Beach as requested by Don Preissler. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### **Senator Bradley's amendment to HP737 re: PFAS**

The Sunapee Wastewater Treatment plant would like the Selectmen to support this amendment. The fear is if regulations get changed without thought to the consumer and to towns it could become an issue.

**IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to support amendment HP737 regarding PFAS. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### **Citizen letter regarding parking for Barn Playhouse**

Kim Hallquist recommends that this topic be included in the public hearing next week. Approximately 80 letters were sent from the town to residents on Pressy Court, Sawyer Lane, Main Street and Everett Park to let them know of the discussion.

### **Citizen letter regarding condition of sidewalks**

Kim Hallquist stated the condition of sidewalks is an ongoing issue. There is a capital reserve account for sidewalks. There are definitely some challenging sidewalks in town and this was a particularly hard winter. Many of the sidewalks should be torn out and rebuilt. Bob Harrington stated that sidewalk repairs are on the list however they are working on bigger projects at this time.

### **Town Administrators Report**

Ms. Hallquist provided the following report:

- Municipal Matters went out today.
- The ZBA hearing scheduled for Tuesday, July 2, has been moved to Whipple Hall in anticipation of a large turnout.
- There will be a public hearing on July 8, 2019. This will be held at Whipple Hall as well.

### **Meeting Minutes**

**IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to approve the minutes from the June 17<sup>th</sup> meeting. THE MINUTES WERE APPROVED.**

### **Upcoming Meetings & Special Events**

- Selectmen & Conservation Commission: Public Hearing: Purchase of land abutting Low Plain - Monday, July 8<sup>th</sup> – 6:00 PM @ Whipple Hall
- Next Regular Selectmen's Meeting – Monday, July 22<sup>nd</sup> – 6:00 PM
- Recreation Commission – Wednesday, July 3<sup>rd</sup> – 5:00 PM @ Whipple Hall
- **Independence Day – Thursday, July 4<sup>th</sup> – Town Offices Closed**
- Planning Board – Tuesday, July 9<sup>th</sup> – 6:00 PM @ Whipple Hall
- Buildings & Facilities Committee – Thursday, July 11<sup>th</sup> – 6:30 PM @ Tracy Library

### **Other Business**

#### **Items to be signed**

- Accounts Payable Voucher
- Payroll Authorization Voucher
- Intent to Cut Wood or Timber
- Birthday cards

### **Applications Approved &/or Denied**

#### Sign Permits – all approved

- Permanent Sign 19-011 – Jonathan Root, Harbor Handiman, 256 Main Street, TM 084-060-000.
- Temporary Sign – By James Bednor for a 2'x3' A-frame sign at the Information Booth for the Springfield 250<sup>th</sup> Celebration, Old Home Day from July 12<sup>th</sup> to July 13<sup>th</sup>.

#### Building Permits – all approved

- Colby Sawyer College, 541 Main Street, TM 085-033-000. Renovate first floor of Mercer Hall. BP 19-062
- David & Julie Sternberg. 614 Little Sunapee Road, TM 033-017-000. Demo & rebuild section of house, enlarge porch. BP 19-073

- Susan Zampell, 219 Wilmot Center Road, TM 059-040-000. Interior renovations, siding & windows. BP-19-076
- Peter Angus, 142 Job Seamans Acres, TM 060-017-000. Ground mount solar array 7.7kw. BP 19-077
- Delavan & Janet Cate, 765 Route 103A, TM 103-001-000. Ground mount solar array 10.01kw. BP 19-078
- Preston & Christine King, 295 Andover Road, TM 098-033-000. Temporary membrane structure. BP 19-079

**IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 6:53 PM.

Respectfully submitted,

Trina Dawson  
Recording Secretary  
Town of New London