



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN
MEETING MINUTES

June 7, 2021

6:00 PM

Via Zoom

PRESENT:

John Cannon, Chairman
Nancy Rollins, Selectman
Janet Kidder, Selectman
Kim Hallquist, Town Administrator
Lynn Lewis, Finance Officer

ALSO PRESENT:

Crystal Schimpf, Tracy Library Director
Joe Cardillo, Budget Committee
Mark Christensen, Budget Committee
Celeste Cook, Welfare Officer
Karen Hogle, Citizen's Advisory Committee
Nancy Marashio, New London Resident
Putnam Kidder, Beach Director
Robert Prohl, New London Resident
John Raby, Budget committee
Michael Todd, Town Moderator

Building & Facilities Committee: Colin Beasley, Phil Sherman, Bob Bowers, Rip Cross

Recreation Commission Members: Lyndsay Harkins, Kim Pruett-Ilg, Sheri Cote

Selectman Cannon called the meeting to order at 6:00 PM.

Elections and Town Meeting Review – Michael Todd, Moderator

Michael Todd reported that the election venue is prepared and set up. Tina Helm and Mr. Todd were there this afternoon making final adjustments. Ms. Helm has a team of volunteers to man the election hall from 7am – 7pm. For the meeting on Wednesday, the tent site at the Historical Society has been staked out.

Public Comment - None

Old Business

Building & Facilities Committee – recommendation for blinds for Whipple Hall

Phil Sherman reported that as requested at the April 19th Board of Selectmen's meeting, they provided locations where the shade installation could be viewed and sought additional bids on the work. Mr. Sherman shared a summary of the bids with the Selectmen. Portsmouth Blind and Shade was the lowest bid and the Building and Facilities subcommittee recommended proceeding with them and going with option 1 which includes a retractable room darkening shade on the lower portion of the main windows and a fixed light filtering shade on the upper arch. They do not recommend proceeding with shades for the six windows located outside of the main room.

Selectman Rollins likes the proposal and is in favor of having the lower part and the arch taken care of. She appreciates the committee getting additional bids.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to approve the recommendation for Portsmouth Blind and Shade for Option 1. THE MOTION WAS APPROVED UNANIMOUSLY. Nancy Rollins: yes, Janet Kidder: yes, John Cannon: yes.

Building & Facilities Committee – records retention

Bob Bowers put together a memo and stated the Building and Facilities Committee has concerns that as they get deeper into issues that the town faces, the town does not have a records retention policy that is being carried out. The Building and Facilities Committee would like to bring this to the Selectmen's attention and state that it is their recommendation that there should be a policy in place. Chair Cannon agrees and feels this is an issue and should be implemented as is driving a big part of the space requirements needed by the town. Research needs to be done to determine what physically needs to be kept versus what can be stored electronically. Kim Hallquist stated the town has a draft policy that is consistent with what other towns do. There are records management companies that could help but this service is not inexpensive. Selectman Rollins would like to get a cost estimate on what a vendor would charge to digitize or scan documents.

Re-opening of town offices and share table at Transfer Station

Kim Hallquist stated the recommendation of the town office staff is to re-open on Tuesday, July 6, 2021. Many people are using the drop box and they will be encouraged to continue to use it even after the office reopens.

The share table at the transfer station is popular but it is in a spot that is not ideal due to traffic. The issue of social distancing was the reason it was stopped last March. The staff at the transfer station are in favor of doing what they can to help residents dispose of their trash and participate in the share table because they know residents like it. The Selectmen were in favor of reopening the share table but safety is a concern.

Update on beaches and discuss enforcement of Beach Use Ordinance

Kim Hallquist stated at the last Recreation Commission meeting, the Recreation Commission voted in favor of continuing the policy of enforcing the 2009 ordinance which states that the beaches are available to New London residents, taxpayers, and their guests. They understand that they need adequate staffing at the gate to do so.

Beach Director Putnam Kidder reported that they are getting up to speed with staffing and getting the beaches ready. His goal is to have a clean, safe and well-run beach experience for people with professional and courteous staff. He would like clarity on the policy and will enforce whatever is decided. Recreation Commission member Jackie Christensen stated one thing they wanted to take advantage of was the education that already started to happen last summer. Members of the community surrounding New London realized that we had this ordinance, but it had not been enforced previously. We do not want to be wishy washy in our enforcement and should be consistent. If this is not what we want, the ordinance should be revisited and clarified.

Chair Rollins agrees that we should be consistent and go with the New London resident policy as it was done last year and continue to maintain that. The focus should be on high volume times and dates as well as at the beginning of the season, so people get used to it. The Selectmen agreed and felt it should be monitored and if the Selectmen need to get involved let them know.

Mr. Kidder asked for feedback regarding guest passes. Does every resident get one and can these be shared? Selectman Kidder is hoping that if someone has guests at the beach the resident would come with them. She is unsure how this could be monitored. Kim Hallquist clarified that guest passes are for parking but are not to get onto the beach. Then once they park, at the gate they need to prove they are New London residents (taxpayers).

Lyndsay Harkins feels there is limited parking and guest passes should not be issued. The parking should be for residents only. Chair Cannon asked Putnam Kidder and the Recreation Commission to review this and come up with suggestions to present at the next meeting. Will Kidder stated they are issuing about 20 of these passes per day so he would like clarification sooner than that. He would rather stop the process and evaluate it rather than continuing to issue them. There needs to be a policy that can be followed. Jackie Christensen feels there should be a tie to a residence in New London so even if a babysitter or grandparent are not residents, they could be given a pass. Lynn Lewis suggested having residents designate two or three people on the back of their resident ID card who would be permitted to have access.

New Business

Letter from resident recommending signs to alert drivers to wildlife in the road

A nine-year-old resident wrote to the Selectman about concerns she has about roadkill and would like to suggest that the town put up signs to the effect of “stay alert” so drivers look out for stray animals. Selectman Kidder recommended asking the Conservation Commission what areas have more animals on the move and they could provide input.

State Park & Ride expansion project

Kim Hallquist reported they received a letter from DOT and they are going to start the process of the expansion of the park and ride. Letters were sent to Selectmen, the Planning Board and Conservation Commission to make sure everyone is involved and informed.

Warrant Article

The Stahlman building is under contract so a motion will be made to pass over that article at town meeting.

Town Administrators Report

Ms. Hallquist provided the following report:

- Elections and town meeting will be held this week. Town meeting will be held outside at the Historical Society. The tent will be up Tuesday. Parking will be on Old Village Road.

Committee Meetings & Reports

Planning Board – Selectman Kidder reported that the Planning Board met on April 25, 2021. A proposal was made by New London Hospital to do an internal renovation to do an Urgent Care facility. The closest ones are in Lebanon and Concord. They will add 14 parking spaces and no additional lighting is planned. They are not planning to close the Emergency Room. They will come back when they figure out plans for signage. They hope to have it ready in September.

Mountain View Shopping Center would like to have a Red Box vending machine at the entrance of Hannafords.

There was discussion of hazardous trees on Davis Hill Road which is a scenic road. All residents on Davis Hill Road have been notified and are happy this work is being done.

There was discussion of the erection of a US Cellular telephone tower on Hemlock Lane. Towns within a 20-mile radius will be notified.

The Master Plan committee met on May 20, 2021. They would like to work on a corridor management plan with regards to transportation and parking on Main Street and Newport Road.

A request for funding for new wetlands mapping will be made. The maps are not accurate and need to be redone.

Housing Commission – Selectman Rollins reported that the Housing Commission met on May 18, 2021. The primary focus was a presentation by four members who interviewed 5 different groups in the area. There were structured questions and Marilyn Kidder compiled all the responses to that. The responses have been organized in sections and the committee is reviewing the information.

Building and Facilities Committee – The committee met on May 27, 2021 and invited the solid waste committee to discuss the Transfer Station and future needs. There was a lengthy discussion about the layout and improvements that could be made.

Meeting Minutes

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to approve the minutes of the May 17, 2021 meeting. THE MINUTES WERE APPROVED. Janet Kidder: yes, Nancy Rollins: yes, John Cannon: yes.

Meeting Schedule

The upcoming Board of Selectmen meetings for July will be held on July 12, 2021 and July 26, 2021.

Upcoming Meetings & Special Events

- **Town Election** - June 8th, 2021 – Public Works 7am-7pm
- **Town Meeting** – June 9th, 2021 – NL Historical Society 6pm
- **Zoning Board** – June 15th, 2021 6:30pm
- **Conservation Commission** – June 16th, 2021 8:30am

Please see the calendar on the town website for a complete listing of other meetings, including subcommittee meetings, of the various town boards: www.nl-nh.com

Items to be signed:

- Accounts Payable Voucher
- Town Property Use Form (Whipple (2), Bandstand)
- Birthday Cards
- Intent to Cut Wood
- Property Tax Credit
- Sewer Expansion 2 (John & Louise Moses, Carmen & Jeffrey Pope)

Applications Approved &/or Denied

Sign Permits – approved

- Temporary Sign - New London Barn Playhouse Sandwich board 6/10/21-9/6/21 on Little Common. Approved.

- Temporary Sign – New London Barn Playhouse Sandwich board 6/10/21-9/6/21 at Colby-Sawyer College. Approved.
- Permanent Sign 21-08. Crescent Moon Wellness & Yoga. TM 085-041-0-0-0. Approved.
- Permanent Sign 21-09. The Creation Place. TM 085-044-0-0-0. Approved.
- Temporary Sign – Our Lady of Fatima Parish Sandwich board 8/2/2021-8/7/2021. In front of Church and NL Information booth. Approved.

Building Permits-approved

- Christopher & Pauline Lizotte, Pleasant St, TM 048-011-0-0-0. Build an Enphase 5kw battery system. BP 21-058. Approved 5/19/2021.
- Russell Layton Revoc Trust, 117 Sunset Shores, TM 091-001-0-0-0. Demolish gazebo. BP 21-059. Approved 5/20/2021.
- John & Louise Moses, 11 Jenny Ln, TM 074-023-0-0-0. Kitchen Renovation. BP 21-061. Approved 5/20/2021.
- Robin Mead, 1745 Little Sunapee Rd, TM 043-013-0-0-0. Demo existing house and foundation. BP 21-062. Approved 5/24/2021.
- Andre & Lucretia St Louis Irrev Trust, 32 Queenswood Rd, TM 118-007-0-0-0. Build new deck in place of smaller. BP 21-063. Approved 5/24/2021.
- John Sheehan Trust, 40 Checkerberry Ln, TM 044-030-0-0-0. Replace Roof. BP 21-065. Approved 5/26/2021.
- Kevin & Loranna Lucey, 55 Queenswood Rd, TM 118-004-0-0-0. Build 4 season room in place of larger collapsed deck. BP 21-027. Approved 5/27/2021.
- Thomas & Mary Miller Trust, 359 Wilmot Center Rd, TM 052-002-0-0-0. Build 26x30 garage. BP 21-068. Approved 6/4/2021.
- Ruth Littlefield & Robert Pugliese, 373 Pleasant St, TM 061-005-0-0-0. Build 12x16 screen house. BP 21-067. Approved 6/4/2021.
- Rayno Family Trust, 198 Pleasant St, TM 074-046-0-0-0. Build 10x20 lofted barn/shed. BP 21-066. Approved 6/4/2021.
- Adam Hutchison, 141 Andover Rd, TM 110-002-0-0-0. Build 12x12 shed. BP 21-057. Approved 6/4/2021.

Temporary Event/Sale Permits-approved

- Saint Andrew’s Church “Solstice Community Celebration” – Town green/bandstand, Saturday, June 19th, 2021. 12:00-3:30pm
- Bradford Country Squares Square Dance Club “Toys for Tots Student Dance” – Whipple Hall, Saturday, November 20th, 2021. 6:30-10:30pm.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 7:18 PM.

Respectfully submitted,

Trina Dawson
Recording Secretary
Town of New London