



TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN MEETING MINUTES

June 3, 2019

6:00 PM

PRESENT:

Nancy Rollins, Chairman
Janet Kidder, Selectman
John Cannon, Selectman
Kim Hallquist, Town Administrator
Wendy Johnson, Finance Officer

ALSO PRESENT:

Bob Bowers, Buildings and Facilities Committee
Bob Harrington, Public Works Director
Rip Cross, Buildings and Facilities Committee
John Lewis, Buildings and Facilities Committee
Joe Cardillo, Buildings and Facilities Committee
John Raby, New London Resident

Selectman Rollins called the meeting to order at 6:00 PM.

Appointments

Chair Rollins announced that are revisions to tonight's agenda: the Continuum Development group is not coming as previously planned and the Buildings and Facilities Committee will be added to give an update.

Buildings and Facilities Committee

Bob Bowers provided an update on the Building and Facilities Committee. Mr. Bowers thanked Kim Hallquist and Dianne Bottari for all the information and support they have provided to the committee. Mr. Bowers stated the Building and Facilities Committee will meet weekly so he would like to provide an update at every Board of Selectmen meeting.

The first meeting was held on May 23, 2019 and Bob Bowers was elected chair and Rip Cross was elected Vice Chair. The Board of Selectmen asked that the Buildings and Facilities Committee appoint a member to be the liaison between them and North Branch Construction so they appointed Rip Cross. Mr. Cross has already had some contact with North Branch and Kim Hallquist.

Phil Sherman put together his ideas that outline what the committee should focus on and sent it out to all committee members.

The second committee meeting was held on May 30, 2019 and they reviewed the outline and made a few changes. The next meeting will be devoted to going through the outline and making sure they all agree. This document will then be sent to Kim Hallquist for distribution to the Board of Selectmen. At the same time they have the Mires and Harriman reports to review and will also review some of

the materials that went to North Branch related to the Buker building. Ms. Hallquist will look for other reports relative to any other buildings.

The next steps will be to request written information from various departments. The departments will be asked to discuss major construction, space and maintenance issues as they exist now and then to project out for the future. It is a present, future concept they are working towards. From that, they plan to gather the data, sort out the information and go from there. They hope to have an end product that analyzes all of this and will present this to the Board of Selectmen.

Chair Rollins asked if there were any issues that were going to affect the budget, that the Committee be cognizant of the budget timeline. Mr. Bowers agreed.

Joe Cardillo commented that he is encouraged by the knowledge and experience of the members of the Building and Facilities Committee.

Rip Cross noted he attended a recent meeting with North Branch. He has concerns about the lack of detail related to the contract.

Public Comment

John Raby asked when the next meeting is that Continuum is planning to attend. Kim Hallquist responded they will be at the next Board of Selectmen meeting on June 17, 2019.

Old Business

- **Pingree and Goose Hole Bridges**

Chair Rollins stated that the detailed budget information requested from Mike Hansen was received. She is satisfied with this information and would like to propose moving forward with the project.

Bob Harrington feels it is the best route to go rather than having to go through the engineering process again and the project being delayed as a result. They would start with Pingree Road when things are dry and Goose Hole would be more towards the end of the budget cycle.

Selectman Kidder is in favor of moving forward. She feels this is a reasonable approach and going out for other bids would delay this by a year or two.

IT WAS MOVED (John Cannon) AND SECONDED (Janet Kidder) to approve the proposal to move forward with Pingree and Goose Hole bridges. THE MOTION WAS APPROVED UNANIMOUSLY.

- **Loan Documents for Buker Renovations**

Kim Hallquist stated that the Board has already approved the Mascoma bank loan for \$600,000 and now they just need to sign the formal loan documents.

IT WAS MOVED (John Cannon) AND SECONDED (Janet Kidder) to approve the signing of the Mascoma Bank loan documents in the amount of \$600,000. THE MOTION WAS APPROVED UNANIMOUSLY.

New Business

- **Review Paving Bids Received – Award Contract**

Bob Harrington reported on the following bids received:

GMI - \$74.90 per ton and .67 per square yard to grade and compact dirt roads

Pike Industries - \$68.00 per ton and .65 per square yard to grade and compact dirt roads

R&D - \$75.67 per ton and \$2.21 per square yard to grade and compact dirt roads

Mr. Harrington recommends staying with Pike Industries. They have reasonable prices and he is happy with work done in the past. The gravel roads that will be paved are Pine Hill and Stoney Brook. Other roads to be paved are Dump Road, Old Route 11, Bog Road and Mountain Road.

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to accept the bid from Pike Industries to do the paving. THE MOTION WAS APPROVED UNANIMOUSLY.

Town Administrators Report

Ms. Hallquist provided the following report:

- As a reminder, the Public Works memorial dedication is Wednesday at 9:00am. Members of the Public Works Department, Selectmen, Kim Hallquist and Wendy Johnson will be attending to represent New London.
- The dedication for the cupola is on June 12, 2019 at 5:00pm.
- Thank you to Ann Bedard for helping to get the sewer bills out. With the resignation of the Public Works Department Administrative Assistant, Ann's assistance was instrumental in getting the bills out in a timely manner.
- Ms. Hallquist will be speaking with a representative of the DOT tomorrow regarding the potential park and ride expansion. The Lake Sunapee Protective Association has been contacted and they would like to be involved in this progress in the coming months with regards to storm water management.
- Quotes for the landscaping at the electrical panels are coming in very slowly. Many of the companies are busy but it was recommended to wait to see if anymore bids start coming in.
- A volunteer interest form was received from Bill Degnan for the Board of Firewards. Ms. Hallquist will keep this on file for consideration by the Board when it is time for reappointments or should a vacancy occur.
- A town employee is interested in tuition reimbursement. At the next meeting Ms. Hallquist will have information regarding that. She reminded the Board that the line in the budget had been zeroed out due to lack of use by employees so it would have to be transferred in from another area. Tuition reimbursement is in the personnel policy.
- There is a request from a business owner for a hang tag for the beach. The transfer station and town beach parking permit ordinance does allow businesses to have a dump/beach sticker but this business would prefer the hang tag so it can be used by employees in different vehicles. The ordinance does allow the Selectmen to waive some regulations on a case by case basis. The only businesses that currently get the hang tags are the Inns, Bed and Breakfasts and Hotels. They get one hang tag for every two rooms.

Linda Nicklos is also asking that the Selectmen consider increasing the amount charged for lost hang tags. Chair Rollins asked that the Selectmen review this and look at the entire ordinance to consider changes.

Selectman Kidder stated she is in favor of businesses being allowed to have a hang tag for their employees. She feels as a taxpayer, they should be allowed to utilize what is available to the residents of a community.

Joe Cardillo commented that he agrees with Selectman Kidder. New London has a closed door reputation and puts up barriers noting that if we want businesses to come to town and stay it is an act of good faith to do this.

IT WAS MOVED (John Cannon) AND SECONDED (Janet Kidder) to approve the business owner's request for a hang tag. THE MOTION WAS APPROVED UNANIMOUSLY.

Committee Meetings & Reports

- Selectman Kidder reported that there was a Planning Board meeting on May 28, 2019. There were tree cutting applications and a conceptual presentation from Ben Barton to add a garage to his property. Continuum presented a conceptual idea on workforce housing. This would involve 40 units (eight buildings with five units in each).
- Chair Rollins reported that there was a Citizen's Advisory Committee meeting on June 1, 2019. There was good attendance and good discussion.
- John Cannon reported that the Buildings and Facilities Committee provided a report at the beginning of this meeting.

Meeting Minutes

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to approve the minutes from the May 20th meeting. THE MINUTES WERE APPROVED.

Upcoming Meetings & Special Events

- Next Selectmen's Meeting – Monday, June 17th – 6:00 PM
- Recreation Commission – Wednesday, June 5th – 5:00 PM @ Whipple Hall
- Buildings & Facilities Committee – Thursday, June 6th – 6:30 PM
- Planning Board – Tuesday, June 11th – 6:30 PM

Other Business

- Selectman Kidder asked Bob Harrington if he had gotten a memo from the contractor yet about the work that needs to be done at the dam. Mr. Harrington replied that it has been difficult to get a hold of him but will try again tomorrow morning. The only thing he has a quote from a while ago and he would like to go over this again with him to know exactly what the plan is.
- Selectman Kidder asked if Mr. Harrington has had a chance to straighten the benches at Elkins Beach. Mr. Harrington stated they only found one that needed to be straightened and did that. He will look at it again.
- Selectman Kidder asked if we had any success in finding someone to replace windows at Whipple Hall. Mr. Harrington replied no, the local contractor has not followed-up with him to discuss options. Mr. Harrington will try to contact the contractor again.
- Kim Hallquist stated the renewal of the lease for the Elkins Post office has come in and they would like the town to do the plowing. Ms. Hallquist will discuss this with Bob Harrington. She has asked the agent that does lease renewals in New Hampshire to check with other area post offices to see what their lease agreements are. This issue will be looked into.

Items to be signed

- Accounts Payable Voucher
- Payroll Authorization Voucher

- Warrant – Wastewater Charges
- Warrant – Yield Tax Levies
- Intent to Cut Wood or Timber x 2
- Blind Exemption
- Applications To Use Town Property
 - ✓ Whipple Hall & hall conference room – From November 7-10th, Thursday – Saturday 6pm to 10pm and Sunday 1pm to 6pm for “The Odd Couple” play by Sunapee Kearsarge Intercommunity Theatre.

Applications Approved &/or Denied

Sign Permits – all approved

- Temporary Sign – By Summer Music Associates for an A-frame sign at the Information Booth for the 2019 Summer Concerts from June to August on various weeks.

Building Permits – all approved

- Woodcrest Village LLC, 356 Main Street, TM 084-008-000. Build 14x24 shed. BP 19-029.
- Tyler Kipp & Catharine Newick, Wilmot Center Road, TM 040-003-000. Build 24x36 barn with loft. BP 19-043.
- Peter Vedova. 11 Dixie Lane, TM 084-029-000. Install 7.8kw roof mount solar array. BP 19-048.
- Ronald & Mary Rakow, 828 Bunker Road, TM 077-029-000. Remodel 2 bathrooms. BP-19-049.
- Woody & Cynthia Canaday, 206 Old Main Street, TM 107-014-000. Install 23kw ground mount solar array. BP 19-050.
- Stephanie & Dylan Wilks, 81 Wallula Road, TM 033-016-007. Build 12x12 deck & 4x22 walkway. BP 19-051.
- Harry M Snow III, 33 Cottage Lane, TM 085-015-000. Convert to 4 unit building. BP 19-052.
- Harry M Snow III, 63 Cottage Lane, TM 085-016-000. Convert to 4 unit building. BP 19-053.
- Harry M Snow III, 54 Cottage Lane, TM 085-019-000. Convert to 4 unit building. BP 19-055.
- Harry M Snow III, 42 Cottage Lane, TM 085-020-000. Convert to 4 unit building. BP 19-056.
- Harry M Snow III, 30 Cottage Lane, TM 085-015-000. Convert to 4 unit building. BP 19-057.
- Mark Brunelle, Quail Run, TM 108-001-000. Build single family residence. BP 19-060.

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 6:58 PM.

Respectfully submitted,

Trina Dawson

Recording Secretary
Town of New London