

March 22, 2022

Building and Facilities Committee
Police Station Site Review Subcommittee
Minutes of 3-22-22; P.D. Training Room

Members Present: Chief Cobb, Cardillo, Hoglund, Marashio, Keith, Bowers

Absent: Vance

Also in attendance: Bill Helm, Selectman; Kim Hallquist, Town Administrator; Adam Ricker, Town Planner

The meeting was called to order at 1:01 p.m.

1. Approve Minutes of March 15, 2022

A motion was made by Nancy Marashio and seconded by David Keith to approve the minutes of the previous meeting of March 15, 2022, which were then approved unanimously.

2. Discussion of draft report to BFC

Chief Cobb introduced discussion of the draft report to the Building and Facilities Committee, a copy of which has been sent to all committee members. Bob Bowers then explained that he and Paul Vance developed an outline of how the report might read, and then he did a first draft which he ran by Paul Vance in the first instance. Paul Vance had a number of excellent suggestions which along with the first draft were shared with Chief Cobb. He then redrafted the report which he then sent to Chief Cobb and Paul Vance for their review, and with further discussion developed the report presented here for the committee's consideration.

The report itself is a recitation of the steps taken by the committee to reach its conclusions, and the only part that may require discussion and decision is the statement highlighted in yellow which notes the decision of the last meeting that the Cricenti property is presented as a site for secondary consideration. Paul Vance does not believe this should be stated and has asked that the committee reconsider this statement.

The second main element for consideration and decision is the statement of pros and cons in Attachment D. The committee needs to review each of these items and reach agreement. The intention was to set forth any and all expressed pros and cons of members of the committee. There may be disagreement on any one point, but if a member of the committee feels that the statement made for a pro or con represents his or her opinion it has been included. Paul Vance has asked that the committee review specifically the statements as to the Cricenti property. Paul Vance's concern is that throughout the committee's deliberations it has been repeatedly stated that the committee is not factoring in the costs related to any of the sites, which is a separate analysis that will take place in the next level of review. Both Bob Bowers and Paul Vance are in agreement on this point and have taken care not to introduce costs into the analysis presented. As a result, any statements submitted regarding the cons of a site related to costs have been eliminated. Likewise, statements that were not directly relevant to the analysis have not been included. Nonetheless, Paul Vance has expressed concern that members are considering costs in their analysis and wanted to be sure the committee is not doing so in this report.

The third element for discussion is set forth in Attachment E, which sets forth a number of considerations the committee feels should be pursued but which were not part of this committee's charge. He and Paul have attempted to set these forth based on the discussions of

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the committee, but they need to be fully reviewed and agreed to by the committee as to any which will be included in the report.

Finally, Paul Vance suggested that some members may feel it is important to succinctly put forth a personal opinion as to any of the sites considered, whether one of those submitted with this report or one which has been taken out of consideration. Attachment F is intended to open that discussion. If no one wishes to do so, that attachment will be removed, and reference to it will be deleted from the body of the report. If there is a member who wishes to do so, the committee will have to decide the parameters of what will be included and approve the language.

He then suggested that the committee take up these questions in that order starting with input on the body of the report and specifically the highlighted phrase.

Chief Cobb then led the committee through a paragraph-by-paragraph discussion of the body of the report, with discussion of each element of each of the various attachments as they arose in addressing each paragraph in the report. The committee reached agreement as to each and every item in the proposed report, and it was moved by Joe Cardillo and seconded by David Keith that the committee adopt the report with the agreed-upon changes as approved by the committee as its Final Report to the Building and Facilities Committee. The motion was then approved unanimously.

Bob Bowers will make all the changes as agreed to and forward to the committee the final copy for review. If any committee member has a disagreement on any issue of substance, s/he will notify the Chair, who will then schedule a meeting to resolve the matter. If there are no disagreements on matters of substance, the Chair will forward this report to the Building and Facilities Committee as this committee's Final Report.

3. Other business

None.

4. Next meeting date

It is anticipated that there will be no further meetings unless specific requests are addressed to this committee by the Building and Facilities Committee.

Action Items

3-16-22

- A. Bob Bowers, Paul Vance, and Chief Cobb to prepare a draft report to the BFC for review and consideration by the committee. **Done.**

5. Motion to adjourn.

There being no further discussion, the meeting was adjourned at 2:56 p.m.

Respectfully submitted,
Robert Bowers, Recorder