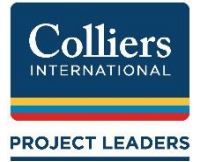


MEETING MINUTES



New London, NH
Police Station, RECC Center

Police Facilities Advisory Committee	Meeting No.	009
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Date: September 20, 2024 **Location:** 25 Seamans Rd, New London, NH
Time: 08:30AM **Other Info.:** Enter Additional Info (if required) or N/A

Attendees:	Company:	Email:
Anthony DiLuzio	Colliers Project Leaders	Anthony.diluzio@collierseng.com
Emily Cobb, Chief of Police	New London PD	e.cobb@NewLondon.NH.gov
Kim Hallquist, Town Administrator	New London	TownAdmin@NewLondon.NH.gov
Jim Casey	New London	
Philip Sherman	New London	
Malaika Sidmore	New London	
Janet Kidder	New London	
Bruce Parsons	New London	
Jeff Hollinger	New London	
David Keith	New London	
Susan Warren	New London	
Annie Beck	New London	
Ashley Seybold	New London	
Bill Helm	NL Selectboard	
Bebe Case	NL Selectboard	
Robert (Bob) Robicsek	LBA	Robert.robicsek@lbpa.com
John Adams	LBA	John.adams@lbpa.com

Additional Distribution:

Adam Ricker	XXX	XXX
File		

Attachments:

XXX

These minutes are intended to reflect the important issues and action items as discussed at the meeting on the referenced date. If there are any discrepancies, please respond by email to Anthony.diluzio@collierseng.com within one week of publication. Names in Bold Italic were present.

MEETING MINUTES

<u>Item #</u>	<u>Date</u>	<u>Description</u>	<u>Action By:</u>	<u>Date Due</u>	<u>Status</u>
INTRODUCTIONS & COMMUNICATIONS					
					Status
9.01	9/20/2024	Ashley reported no new questions had been submitted since our last meeting. All recent questions have had answers posted to the website.	PFAC	9/20/2024	Closed
X.X	Date		XXX	Date	Status
STUDIES, FINDINGS,					
1.4	Date		XXX	Date	Status
1.4	Date		XXX	Date	Status
SITE CONSIDERATIONS					
X.X	Date		XXX	Date	Status
EXISTING FACILITY CONDITIONS – LIMITATIONS					
X.X	Date		XXX	Date	Status
DESIGNER PROGRAMMING PROCESS					
8.1	9/6/2024	Colin Beasley described that the 7/11 program was 17,000sf, the 7/24 program was 14,137, he was questioning what LBPA described that do not provide that type of narrative. The programming is an iterative process and the programming document is modified as you move forward.	Colliers	9/11/2024	Open
8.6	9/6/2024	Colin Beasley requested the programming document be issued as final based on the motion to approve at the August 2 meeting. Colliers to follow up. 9/20 Colliers and LBA to provide final program as basis for net to gross.	Colliers	9/20/2024	Open
9.3	9/20/2024	LBA presented updated concepts floor plan, site plan, and elevations. <ul style="list-style-type: none"> • Site shows two entry points of State Rt 11 • Site shows wetland impacts of approx. 9,700sf, it will likely be greater than 10,000sf • Need to work with NH Power for Power lines • Power lines will need review with Comms Tower • Need to work with DOT for “curb-cuts” at entrances. • Need to consider the existing traffic lights and congestion in the area • Floor plan is very similar to the block diagram • Floor plan is shown at 14,862sf. 	XXX	Date	Status

MEETING MINUTES

<u>Item #</u>	<u>Date</u>	<u>Description</u>	<u>Action By:</u>	<u>Date Due</u>	<u>Status</u>
		<ul style="list-style-type: none"> • Floor plan accommodates the approved program spaces • Elevations are shown for massing only • Materials are considered to be a stone or masonry veneer to about 3' above grade with clapboard or similar above. • LBA will work on refining the elevations for the community gatherin. <p>Based on the direction of the PFAC and the Selectboard no further refinement of the Main St, 2-story option will occur.</p>			
X.X	Date		XXX	Date	Status
BUDGET & FINANCES					
1.1	5/3/2024	Colliers has created a High-Low-Probable budget. Review and discuss Public v Private work. The Building Code categorizes Police & Comms as an essential facility. Meaning it should be built to higher standards.	Colliers	5/17/2024	Open
1.2	5/3/2024	Historical Cost data is utilized. Several ongoing projects inform on all aspects of the project.	Colliers	5/17/2024	Open
1.4	5/3/2024	J Casey asked if there had been a maximum project budget expectation. Colliers advised that there had not been. This is generally the result of the study which will provide various options of "high-low" options Colliers has prepared a high-low-probable budget based off recent projects of similar scope and scale. That document is available on the portal for review. 8/2 no update on this item. 9/6 Colliers is working on developing total project budget based on a single story building located on the Newport Rd Site.	Colliers	10/4/2024	Open
9.2	9/20/2024	Colliers to schedule a preview meeting to review format and scope of the estimating and budget process	Colliers	9/27/2024	Open
X.X	Date		XXX	Date	Status
SCHEDULE					
1.1	5/3/2024	The previously created schedule is no longer accurate. Designer Selection 4 weeks? Study Phase 8-10 weeks? The group discussed goals that we can realistically set and measurable milestones. 6/14 Colliers to revise and issue schedule based on LBPA activities. 6/28 Colliers to issue the updated schedule to the group and it can be loaded to the website.	Colliers	6/28/2024	Open

MEETING MINUTES

<u>Item #</u>	<u>Date</u>	<u>Description</u>	<u>Action By:</u>	<u>Date Due</u>	<u>Status</u>
8.2	9/6/2024	Kim, Bill, and Ashley meeting next week to discuss committee roles and next steps. No new questions submitted on line in the past 2 weeks.		9/6/2024	Open
8.5	9/6/2024	October Community meeting needs to be set. Need deliverables and date.	Town	10/4/2024	Open
X.X	Date		XXX	Date	Status
X.X	Date		XXX	Date	Status
NEW BUSINESS/PUBLIC COMMENTS					
9.X	9/6/2024		XXX	Date	Status

Next Meeting

The next meeting will be: October 4, 2024, 8:30AM, Buker Hall