

Building and Facilities Committee

Minutes of 10-22-20; Whipple Hall

Members Present: Bowers, Cardillo, Cannon, Sherman, Bianchi (*a quorum*)

Absent: Beasley, Cross, Hoglund

The meeting was called to order at 6:30 p.m.

*1. Approval of Minutes*

The minutes of the previous meeting of October 8, 2020 were approved.

*2. Old Business*

The Chair reported on the meeting with the Selectmen on October 14, 2020, which included both Dennis Mires' report and the Committee's Fourth Report. At that meeting the Chair was asked by the Selectmen to meet with Chief Cobb, wherein she would more specifically define those items of safety and security which needed immediate attention; and then to determine a means to define the potential cost of those items for Town budget purposes. John Cannon will also be at that meeting because of his knowledge of the issues to be discussed. He assured the Committee that there would be no discussion of substantive matters which should be discussed only with the full Committee present.

The Chair also reported that, as requested by the Selectmen, he would be meeting with SAU Supt. Winfried Feneberg and Justin Garzia, Chair of the Recreation Commission, to acquaint Justin with the space at the SAU building which has earlier been reviewed by this Committee.

He then noted that he had contacted the Selectmen about an article in the paper stating that there was consideration of leasing space in the Rec. Dept. area to the Center for the Arts. He stated to the Selectmen that this Committee should be informed of matters under consideration relating to use of the Buker building, given this Committee's long and involved review of that building and its space. He has been advised that this and a request to allow the Emergency Management Team to use the Rec. Dept. space will be discussed at the Selectmen's meeting on Monday, October 26, 2020. Members of the Committee may tune in to that meeting by Zoom. He advised the Committee that he would be attending that meeting by Zoom, and would, in addition, be suggesting to the Selectmen that

now is the appropriate time to turn that space over to the Police Department for its use to address at least some of its concerns.

*3. Discussion of Facilities Manager*

There was general discussion of the role of a facilities manager and the varying nature of a job description based on the materials which were reviewed. It was noted that the Committee has reviewed all the buildings in Town, except those under the Department of Public Works, and that the DPW in varying degrees has performed the function of a facilities manager. The Committee concluded that this issue should be addressed with Bob Harrington when the Committee meets with him; he will be presenting the DPW report and touring the buildings and facilities of the DPW.

*4. Other items to come before the Committee* None.

*5. Action Items.*

The Chair will contact Bob Harrington to arrange a date and time for his presentation to the Committee.

The meeting adjourned by unanimous consent at 7:27 p.m.

Respectfully submitted,

Robert Bowers, Chair