

Whipple Hall Subcommittee  
Building and Facilities Committee  
Minutes of 9-2-21

Members Present: Colin Beasley, Rip Cross, Phil Sherman

Absent:

Also present: Dennis Mires, via zoom

The meeting was called to order at 1:05 p.m.

1. Minutes

- a. The minutes of the 5-10-21 meeting were approved.

2. Discussion

a. Audio video

- i. Dennis Mires noted that with regard to the Town Administrator's desire to have A/V systems installed by the third week of October, he is doubtful that this can occur. Allowing two weeks to generate the specification (he is away one week), and two weeks for bidding and walk-throughs, the remaining three weeks is likely insufficient to obtain parts and complete installation and testing.
- ii. Dennis Mires will provide information on the required electrical supply asap so that the town can get this installed prior to A/V installation.

b. Acoustics

- i. Dennis Mires offered rough benefits to the various parts of the acoustic treatment
  - 1. Rear walls only 25%-30%
  - 2. Balcony carpet or seating 10%
  - 3. Side walls or ceiling 30%-35%

- ii. Letter from Jim Perkins was reviewed. Phil Sherman will talk with Jim to clarify his statements about partial covering, dimension from trim and fastening method.
  - iii. Dennis Mires will obtain color samples, trying to match the current wall color as near as possible.
  - iv. The subcommittee decided to move forward with specifications for rear walls, with an add-alternate price for side walls. Given the selectmen's direction regarding balcony considerations to deal only with acoustics, seating and carpeting will not be addressed at this time.
- c. Energy considerations
  - i. The subcommittee met with a subcommittee of the energy committee on August 30.
  - ii. Most items discussed were already included in the project, such as LED lighting and insulation.
  - iii. An allowance for air sealing should be added to the budget.
  - iv. The energy subcommittee recommends that a heat pump be used for heating and cooling of Whipple, which is one of the options in the Mires report.
  - v. The energy subcommittee is pursuing off-site solar, and no action would be required by the Whipple project on this issue.

### 3. Fees

- a. Phil Sherman will request the Town Administrator to sign Dennis Mires August 25 proposal for the A/V and acoustic work.
- b. Phil Sherman will work with Dennis Mires to refine his proposal for the warrant article work. This is in excess of the amount approved by the selectmen and will require additional selectmen approval. Colin Beasley will advise the selectmen that a revised proposal is forthcoming.
- c. As the energy issues are, for the most part, included in the Mires report, these will be included in the draft warrant article writeup,

and the subsequent discussions with the selectmen regarding final issues to be included in the warrant.

#### 4. Action steps

- a. Dennis Mires will generate bid specifications for A/V and acoustic treatment by September 16.
- b. Dennis Mires will provide information on required electrical supply by September 16.
- c. Phil Sherman will talk with Jim Perkins by September 3.
- d. Dennis Mires will obtain color samples by September 16.
- e. Phil Sherman will request Town Administrator to sign Dennis Mires proposal for A/V work
- f. Phil Sherman will work with Dennis Mires to revise proposal for warrant article work.

#### 5. Next meeting

Next subcommittee meeting is to be determined.

Respectfully submitted,

Philip Sherman, Chair