

Whipple Hall Subcommittee
Building and Facilities Committee
Minutes of 05-10-21
Zoom meeting, 3:00 p.m.

Members Present: Colin Beasley, Rip Cross, Phil Sherman
Absent:
Also present:, Dennis Mires

The meeting was called to order at 3:02 p.m.

1. Minutes

- a. The minutes of the 4-26-21 meeting were approved.

2. Discussion

- a. Dennis Mires will send shade bid invitation to Cicely Beston.
- b. Options will be carried in the report for ceiling mounted lighting and speakers, with options staying away from the ceiling.
- c. Dennis will reformat the report such that, for each major element, an introduction, discrete, identified options with considerations for and against each option, and the subcommittee recommendation are presented.

3. Action steps

- a. Dennis Mires will present revised report to the subcommittee by 5/14, after which he is out of the office until at least June 7th.

- b. Subcommittee will review and send comments to Phil Sherman who collate into one set of comments and to forward to Dennis's office, where Jennifer can make final edits.
- c. Report intended to be forwarded to Building and Facilities Committee prior to their 5/20 meeting.

4. Next meeting

Next subcommittee meeting is to be determined.

The meeting adjourned at 3:42 p.m.

Respectfully submitted,

Philip Sherman, Chair