

Whipple Hall Subcommittee  
Building and Facilities Committee  
Minutes of 04-05-21  
Zoom meeting, 3:00 p.m.

Members Present: Beasley, Sherman, Cross  
Absent:  
Also present: Kim Hallquist, Dennis Mires

The meeting was called to order at 3:04 p.m.

1. Minutes

- a. The minutes of the 3-29-21 meeting were approved.

2. Discussion

- a. Close out discussion on window shades.
- b. Acoustic panels and balcony seating discussion: Dennis Mires will obtain samples, color charts, and installed pricing. Balcony seating will be padded and will not have tablet arms.
- c. Dennis Mires reported that the total cost for acoustic panels would be on the order of \$40,000 with the back wall about half of that. Lead time is about six weeks. The subcommittee decided that a tight weave fabric, looking similar to sand finish paint, is appropriate. The vendor will provide locations where similar panels have been used. Dennis Mires will review colors with Jim Perkins. A purchase order has been issued to paint the windows in preparation to receive the blinds.

- d. The subcommittee decided that providing fixed padded seating in the balcony in lieu of carpet tiles is warranted. Dennis Mires will investigate further, with carpet tiles in the aisle(s). He will review issues related to stair guards and handrails.
- e. Dennis Mires will update the list of larger issues with narrative and pricing for the next meeting. Where specific pricing is not available, a bookmark estimate will be used.
  - i. Blind information expected to be finalized at 3/29 meeting, go to BFC at their 4/1 meeting and ready for selectmen's 4/5 meeting.

### 3. Action steps

- a. Dennis Mires will send photos of windows for selectmen's presentation by 4/5/21.
- b. Dennis Mires will obtain samples of acoustic panels, and installed pricing, by 4/12 meeting. Dennis Mires will review color samples with Jim Perkins per 3/29 discussion.
- c. Dennis Mires will update project element list, with narrative, lead times, pricing, and additional costs to the owner for the larger issues. This is to include acoustics, balcony seating, air conditioning, insulation, painting, sprinkler, furniture, audio/video, exterior building issues, and miscellaneous such as handrails, guards and securing attic communications equipment. Distribute by 4/9/21.
- d. First pass narrative package will be reviewed at 4/12/21 meeting, ready to go to BFC by their 4/15 meeting to allow inclusion in BFC priority discussions, then expect to send recommendations to selectmen for their 5/3 meeting.

4. Next meeting

Next subcommittee meeting will be held at 3 pm on 4/12/21, via zoom.

The meeting adjourned at 3:54 p.m.

Respectfully submitted,

Philip Sherman, Chair