

Whipple Hall Subcommittee
Building and Facilities Committee
Minutes of 03-29-21
Zoom meeting, 3:00 p.m.

Members Present: Beasley, Sherman, Cross

Absent:

Also present: Kim Hallquist, Dennis Mires

The meeting was called to order at 3:00 p.m.

1. Minutes

- a. The minutes of the 3-15-21 meeting was approved.

2. Discussion

- a. Kim Hallquist met with the trust fund trustees. Funds would be available to the selectmen for blinds, lighting, fixed speakers, acoustic treatment and fixed seating. Funds would not be available for portions of the sound system not fastened to the building, or loose furniture.
- b. Dennis Mires is meeting on-site on 3-30 with the blind vendor, after which a contract will be provided for review. Pricing will have an option for windows in the front lobby, the front storage room and the rear corridors.
- c. Dennis Mires reported that the total cost for acoustic panels would be on the order of \$40,000 with the back wall about half of that. Lead time is about six weeks. The subcommittee decided that a tight weave fabric, looking similar to sand finish paint, is appropriate. The vendor will provide locations where similar panels have been used. Dennis Mires will review colors with Jim Perkins. A purchase order

has been issued to paint the windows in preparation to receive the blinds.

- d. The subcommittee decided that providing fixed padded seating in the balcony in lieu of carpet tiles is warranted. Dennis Mires will investigate further, with carpet tiles in the aisle(s). He will review issues related to stair guards and handrails.
- e. Dennis Mires will update the list of larger issues with narrative and pricing for the next meeting. Where specific pricing is not available, a bookmark estimate will be used.
 - i. Blind information expected to be finalized at 3/29 meeting, go to BFC at their 4/1 meeting and ready for selectmen's 4/5 meeting.

3. Action steps

- a. Dennis Mires will provide a blind contract for review prior to the BFC meeting on 4/1 evening.
- b. Phil Sherman will present blind contract and information to the BFC at the 4/1/ meeting, to send to the selectment for their 4/5 meeting.
- c. Dennis Mires will update project element list, with narrative, lead times, pricing and additional costs to the owner for the larger issues.
- d. Dennis Mires will generate complete information on acoustic wall panels, aisle carpet tiles, and seating for the balcony.
- e. Dennis Mires will generate complete information on chairs and tables.

f. Dennis Mires will review exterior building issues.

g. Dennis Mires will provide information on video and sound systems.

4. Next meeting

Next subcommittee meeting will be held at 3 pm on 4/5/21, via zoom.

The meeting adjourned at 4:17 p.m.

Respectfully submitted,

Philip Sherman, Chair