

Whipple Hall Subcommittee
Building and Facilities Committee
Minutes of 03-15-21
Zoom meeting, 3:00 p.m.

Members Present: Beasley, Sherman, Cross

Absent:

Also present: Kim Hallquist, Dennis Mires

The meeting was called to order at 3:00 p.m.

1. *Minutes*

- a. The minutes of the 3-8-21 meeting was approved.

2. *Discussion*

- a. Dennis Mires presented a continued discussion on the various issues.
- b. Retractable room darkening fabric blinds, with a fixed light filtering arch panel above, were agreed as the best approach.
 - i. Window trim should be painted prior to blind installation.
 - ii. Blind information expected to be finalized at 3/29 meeting, go to BFC at their 4/1 meeting and ready for selectmen's 4/5 meeting.
- c. Acoustic wall panels provide better conditions than carpets and acoustic ceiling treatment.
 - i. Further information on wall panels will be developed.
 - ii. Further information on carpet tiles for the balcony will be developed.
- d. No new information on AV/sound upgrades.
- e. Further information on chairs, tables and floor outlets will be developed.

- f. After general discussion on thermal improvements, it was agreed that windows and storms should remain operable, even if the room is air conditioned.
- g. Ventilation or conditioned air may be necessary for communications equipment located in the Whipple attic.
- h. Security of the existing communications in the Whipple attic will be added to the list as a contingent issue.
- i. Stage curtain fire resistance is being dealt with as a maintenance item and should remain on the list only as a tracking item.
- j. Sprinkler work should be limited to Whipple Hall upper level and attic, and the upper level of Buker and the Buker attic. Any reworking of existing sprinklers will be dealt with by the project that requires it.
- k. Plan on painting Whipple interior upon completion of sprinkler and air conditioning systems.
- l. Further investigation of exterior building issues will occur.

3. Action steps

- a. Kim Hallquist will clarify available funds for the various items with trust fund trustees
- b. Dennis Mires will update project element list, including additional costs to the owner for the major project.
- c. Dennis Mires will finalize approach for blinds, including lead time.
- d. Dennis Mires will generate complete information on acoustic wall panels and carpet tiles for the balcony, including cost and lead time.
- e. Dennis Mires will generate complete information on chairs and tables.
- f. Dennis Mires will review exterior building issues.
- g. Kim Hallquist will investigate the potential to have window trim painted prior to blind installation.

4. *Next meeting*

Next subcommittee meeting will be held at 3 pm on 3/29/21, via zoom.

The meeting adjourned at 4:21 p.m.

Respectfully submitted,
Philip Sherman, Chair